

# EMPLOYMENT TIME

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**Bharat Dynamics Limited (BDL)**, a Miniratna Category-I Public Sector Enterprise, was incorporated in the year 1970 under the Ministry of Defence (MoD), Government of India. A pioneer in the manufacture of Anti - Tank Guided Missiles, today, BDL has evolved as a conglomerate, manufacturing ATGMs of later generations, Strategic Weapons, Launchers, Underwater Weapons, Decoys and Test Equipments and other sophisticated equipments vital for the Defence of the Country and is amongst a few Industries in the World having capabilities to produce State of the Art Guided Weapons Systems.

1. **Bharat Dynamics Limited (BDL)** requires the following **70 Posts on contract basis** for Corporate Office (Gachibowli) - Hyderabad / Kanchanbagh Unit – Hyderabad / Bhanur Unit – Sangareddy District, Telangana State and Visakhapatnam Unit - Andhra Pradesh.

Post (s)	Post Code	No. of Post (s)	Place of Posting	Upper Age Limit as on 05.03.2021	Minimum Post Qualification Experience as on 05.03.2021	Reservations		
Project Engineer (Mechanical)	PEMEH	16	Kanchanbagh Unit, Hyderabad, Telangana State	28 Years Age Relaxation: SC/ST: 05 Yrs. OBC: 03 Yrs.  PwBD /Ex-SM: as per presidential directives	1 Year	UR : 28 SC : 12 ST : 05 OBC : 18 EWS : 07		
Project Engineer (Mechanical)	PEMEB	05	Bhanur Unit, Sangareddy Dist., Telangana State					
Project Engineer (Mechanical)	PEMEV	03	Visakhapatnam Unit, Andhra Pradesh					
Project Engineer (Electronics)	PEECH	16	Kanchanbagh Unit, Hyderabad, Telangana State					
Project Engineer (Electronics)	PEECB	03	Bhanur Unit, Sangareddy Dist., Telangana State					
Project Engineer (Electronics)	PEECV	03	Visakhapatnam Unit, Andhra Pradesh					
Project Engineer (Electrical)	PEEEH	01	Kanchanbagh Unit, Hyderabad, Telangana State			PwBD /Ex-SM: as per presidential directives		<u>PwBD</u>
Project Engineer (Computers)	PECSV	01	Visakhapatnam Unit, Andhra Pradesh					VH-01 HH-01 OH-01
Project Engineer (Civil)	PECEH	03	Kanchanbagh Unit, Hyderabad, Telangana State					
Project Engineer (SAP ERP / Network) *	PEITH	04	Kanchanbagh Unit, Hyderabad, Telangana State					
Project Officer (HR)	POHRH	04	Corporate Office / Kanchanbagh Unit, Hyderabad, Telangana State					
Project Officer (HR)	POHRB	02	Bhanur Unit, Sangareddy Dist., Telangana State					
Project Officer (HR)	POHRV	01	Visakhapatnam Unit, Andhra Pradesh					
Project Officer (Finance) **	POFNH	01	Kanchanbagh Unit, Hyderabad, Telangana State					
Project Officer (Finance) **	POFNB	02	Bhanur Unit, Sangareddy Dist., Telangana State					
Project Officer (Finance) **	POFNV	01	Visakhapatnam Unit, Andhra Pradesh					
Project Officer (BD)	POBDH	04	Corporate Office, Hyderabad, Telangana State					
Total		70	-					

\* Posts earmarked: 02 Posts for SAP ABAP Programmer, 01 Post for SAP BASIS Consultant & 01 Post for Network & Cyber Security Engineer.  
\*\* Posts earmarked: 03 Posts for CA/ICWA & 01 Post for MBA (Finance) or course from AIMA recognized Institute or equivalent course  
Abbreviations Used: UR= Un-Reserved, SC=Scheduled Caste, ST=Scheduled Tribe, OBC=Other Backward Caste.  
•Out of above 70 vacancies, the numbers of vacancies reserved for Persons with Benchmark Disability (PwBD) are 01-Visually Impaired (VH), 01- Hearing Impaired (HH) and 01-Locomotive Disability (OH).

**AGE CRITERIA:** Maximum Age limit for Un-Reserved/ EWS Categories is **28 Years (as on 05.03.2021)**. However, Age relaxation for SC/ST- 05 years, OBC- 03 years and PwBD-05 years (for all the posts advertised which is over and above the relaxation admissible to SC/ST/OBC). Ex-SM will be as per Government directives.

2. **EDUCATIONAL QUALIFICATION(S):**

S. No.	Post	Discipline	Qualification
1.	Project Engineer (Mechanical)	Mechanical Engineering	First Class (60%) in BE/ B.Tech/ B.Sc Engg (4 years) / Integrated M.E. / M.Tech. course or equivalent from AICTE approved Institute / University
2.	Project Engineer (Electronics)	Electronics / Electronics & Communication Engg.	
3.	Project Engineer (Electrical)	Electrical / Electrical & Electronics Engineering	
4.	Project Engineer (Computer Science)	Computer Science Engineering	
5.	Project Engineer (Civil)	Civil Engineering	
6.	Project Engineer (SAP ERP / Network)	Computer Science / IT / ECE / Mechanical Engg.	
7.	Project Officer (Human Resource)	Human Resource	First Class (60%) in MBA / MSW /PG Diploma (02 years) or equivalent course in HR.
8.	Project Officer (Finance)	Finance	Pass in CA / ICWA or course from AIMA recognized Institute / University or First Class (60%) in MBA (Finance) or equivalent course.
9.	Project Officer (Business Development)	Marketing	First Class (60%) in MBA (Marketing / Foreign Trade / Supply Chain Management)

- **Relaxations:** Second Class (55%) for SC / ST candidates and for PwBD Candidates as per Presidential Directives.
- Candidates must possess all years / semesters wise mark sheets and Graduation / Degree certificate (In case of CGPA Grading, Conversion certificate to substantiate the claim shall be attached with the application form).
- If University / Institute does not have the provision for conversion CGPA / OGPA /CPI / DGPA or Letter Grade into percentage then the equivalence will be established by dividing the candidate's relative grade with maximum possible corresponding scale and multiplying the result with 100.
- 3. **CONSIDERATION OF POST QUALIFICATION EXPERIENCE:**
  - **Candidates must possess minimum 01 (One) year experience (Post Qualification) in the relevant Industry / Office.**
  - One year completed Apprenticeship training will be considered as experience for Project Engineer / Officers.
  - Academic / Teaching / Research work experience **will not be considered** as experience.
  - Confirming number of years of service will be based on the Experience Certificate / Last Pay Slip / Offer of Appointment / Provident Fund Statement / ESI membership / Salary Account Bank Statement, etc.

4. **TERMS OF ENGAGEMENT:**

- a) Project Engineers/ Officers will be engaged on contract basis initially for a period of **ONE** year which may be extended up to a maximum period of **FOUR** years (including initial period) based on the Organisational requirement and individual performance.  
**Candidates will be paid a consolidated remuneration of Rs.30,000/-, Rs.33,000/-, Rs.36,000/- and Rs.39,000/- per month for 1st, 2nd, 3rd and 4th year of contract respectively.**
- b) In addition to the consolidated remuneration, an amount of Rs.10,000/- per year will be paid towards expenses like medical insurance premium, attire allowance, stitching charges, footwear allowance etc. The said amount shall be paid in two installments i.e., First installment to be processed in the first month's salary after joining and the second installment will be paid after completion of 11 months from the date of joining.





ABOUT US

Hindustan Petroleum Corporation Limited (HPCL) is a Maharatna Central Public Sector Enterprise (CPSE) and a S&P Global Platts Top 250 Global Energy Company with a ranking of 54. HPCL has a strong presence in downstream hydrocarbon sector of the country with over 18% share in petroleum product marketing and also has business footprints across other energy verticals & various overseas geographies. During 2019 - 20, HPCL recorded Profit after Tax (PAT) of Rs. 2,637 Crore. HPCL owns and operates refineries at Mumbai & Visakhapatnam with designed capacities of 7.5 Million Metric Tonnes Per Annum (MMTPA) & 8.3 MMTPA respectively. HPCL also owns the largest Lube Refinery in the country at Mumbai for producing Lube Oil Base Stock with a capacity of 428 TMTPA. HPCL holds 48.99% equity stake in JV company, HPCL-Mittal Energy Limited (HMEL) which operates a 11.3 MMTPA capacity refinery at Bathinda (Punjab) and also has 16.96% equity stake in Mangalore Refinery and Petrochemicals Limited (MRPL) which operates a 15 MMTPA capacity refinery at Mangalore (Karnataka).HPCL has the second largest petroleum product pipeline network in India with network length of 3,775 km and supplies petroleum products across the country through a vast marketing network consisting of 70 depots, 41 terminals, 50 LPG bottling plants, 44 aviation fuel stations, 6 lube blending plants, over 17,800 retail outlets, 245 lube distributorships and over 6,151 LPG distributorships.

**HP Green R&D Centre** is located in the garden city of Bengaluru. It is a vibrant research centre in India for carrying out research and development activities in oil refining and alternate energy sector. The centre started research activities in 2012 in the areas of catalysis, fluid catalytic cracking, hydro processing, process intensification, residue up-gradation, crude and crude compatibility, alternative energies such as bio-fuels, solar etc. The centre is recognised by The Department of Scientific and Industrial Research (DSIR) and has collaborations with research institutes in India and abroad.

HPCL invites talented & motivated R&D professionals looking for exciting career opportunities in energy sector and willing to contribute towards India's energy future by being part of our growth journey. Interested and eligible candidates can apply for the following vacancies **ONLINE**.

- For PhD in other relevant areas of chemical sciences, relevancy of PhD will be decided by subject matter experts.
- All work experience must be in supervisory/executive capacity.
- Work experience post minimum educational qualification will only be considered as relevant work experience.
- For the positions where Ph.D. is mandatory, experience will be counted from the date of successful defense of Ph.D. Dissertation/Thesis. It is mandatory for candidates possessing Ph.D. qualification to mention the date of successful defense of Ph.D. in their application/resume.
- Research work carried out during course of acquiring Ph. D will not be considered as work experience.
- The courses offered by Autonomous Institutions / Foreign universities should be equivalent to the relevant courses approved / recognized by Association of Indian Universities (AIU/UGC/AICTE).
- Research Experience has to be in the relevant specialized area. Teaching experience will not be considered for calculating total work experience.

3. SHORTLISTING & SELECTION PROCESS

The selection process may comprise of various shortlisting tools like Computer Based Test, Group Task, Personal interview etc. Candidates fulfilling all eligibility criteria basis scrutiny of the application, uploaded documents and category-wise and discipline-wise merit list, will be considered for further selection process. In the event of number of applications being large, the Corporation will adopt shortlisting criteria to restrict the number of candidates to be called for further selection process. The shortlisting criteria will be based on any or all of the criteria i.e. higher relevant experience, higher qualification, number of patents (wherever applicable)/ publications in high impact journals, etc. Depending on number of candidates fulfilling all criteria, candidates will undergo single stage or multiple stage interview.

Candidates are advised to upload their resume containing (a) Education details such as educational qualifications from 10th standard onwards, year of passing, aggregate marks, Institute, etc., (b) detailed work experience, (c) list of patents filed and granted separately, (d) list of publications in journals with impact factor, (e) list of books/ book chapters (f) list of papers presented in national/international conference (g) overall citations and 'h' index wherever applicable.

A category wise merit list (Minimum-qualifying Marks (60 % for UR & EWS, 54% of OBCNC /SC/ ST/PwBD) will be drawn for all the candidates who qualify in all the selection parameters.

The detailed criteria of shortlisting of candidates will be uploaded on our website prior to commencement of selection process.

4. EMOLUMENTS

Salary Grade	Pay Scale	Cost to Company (CTC) Approx.
A	60000-180000	18.21 lakhs
B	70000-200000	22.08 lakhs
C	80000-220000	25.24 lakhs
E	100000-260000	33.95 lakhs
F	120000-280000	42.18 lakhs

**Note:-** The CTC mentioned has been calculated at minimum base level of pay grade and includes Base Pay, Retirement Benefits, Dearness Allowance, HRA and Cafeteria Allowance. This also includes Performance Related Pay (calculated at maximum), which is dependent upon multiple factors and payable as per the Corporation's policy. It may please be noted that the retirement benefits are admissible upon separation /retirement as per the Corporation policy prevailing at that time. CTC is for candidates posted in metro cities and may vary for other locations.

5.PRE-EMPLOYMENT MEDICAL EXAMINATION

Appointment to the above posts will be subject to the candidate being medically fit as per the standards prescribed for the post by the Company. Shortlisted candidates shall be required to get their Pre-Employment Medical Examination done in HPCL nominated empanelled hospitals. Reference for a medical examination does not mean final selection.

6.PLACEMENT / POSTING

Initial posting/assignment is at HPCL Green R & D Centre at Bengaluru. The services thereafter will be transferable as per the requirement of the Corporation at any place in the country. These positions may involve working in shift duties. Selected candidates may also be posted / assigned to any of the subsidiaries/Joint Ventures or any department of Government of India in India or abroad.

7.PROBATION

The Selected Officers will be on Probation for 1 year from the Date of Joining. Upon successful completion of the Probation period, the officer will be considered for confirmation as per company policy

1.IMPORTANT DATES

Commencement of online application : 3<sup>rd</sup> March 2021| Last date of online application : 15<sup>th</sup> April 2021

2. POSITIONS, ELIGIBILITY CRITERIA AND VACANCY SNAPSHOT

Sr. No.	Position	Vacancies	S/G	Max Age	Min Educational Qualification	Min Exp. in Years
1	Chief Manager / Deputy General Manager – Catalyst Scale-up	1	E/F	45/50	Ph.D. in Chemical Engineering or other relevant areas of Chemical Sciences	12 / 15
					M.E./M. Tech. in Chemical Engineering	14 / 17
					B.E. / B. Tech in Chemical Engineering	16 / 19
2	Chief Manager / Deputy General Manager Analytical	1	E/F	45/50	Ph.D in Analytical/Organic/ Physical Chemistry or other relevant areas of Chemical Sciences	12/15
3	Chief Manager / Deputy General Manager Engine	1	E/F	45/50	Ph.D. in Combustion & Emission Engineering/ Automobile Engineering/ Thermal Engineering/ Mechanical Engineering or other relevant areas of Chemical Sciences	12 / 15
					M.E. / M. Tech. in Combustion & Emission Engineering/Automobile Engineering/Thermal Engineering /Mechanical Engineering	14 / 17
4	Assistant Manager - Intellectual Property Rights Cell	2	B	34	BE/B.Tech in Chemical / MSc (Chemistry) / PhD in Chemical Engineering or Chemistry or other relevant areas of Chemical Sciences AND Registered Patent Agent with Indian Patent Office or any other patent office such as USPTO & EPO.	4
5	Assistant Manager / Manager - Engine	2	B/C	34 / 36	Ph.D.in Combustion & Emission Engineering / Automobile Engineering / Thermal Engineering / Mechanical Engineering or other relevant areas of Chemical Sciences	1 / 3
				33 / 36	M.E. / M. Tech. in Combustion & Emission Engineering / Automobile Engineering / Thermal Engineering /Mechanical Engineering	3 / 5
6	Assistant Manager /Manager -Petrochemicals & Polymers	1	B/C	34/ 36	Ph.D. in Polymers/ Polyolefin/ Petrochemicals or other relevant areas of Chemical Sciences	1 / 3
7	Officer -Petrochemicals & Polymers	1	A	27	M.E. / M. Tech. in Plastic Technology	Nil
8	Officer - Bioprocess	1	A	32	Ph.D. in Biosciences (Microbiology, Molecular biology or biotechnology or other relevant areas of chemical sciences)	Nil
9	Officer -Crude & Fuels Research	1	A	32	Ph.D. in Chemical Engineering or other relevant areas of Chemical Sciences	Nil
				27	M.E./M. Tech. in Chemical Engineering	

OTHERS TERMS & CONDITIONS

- For all the above positions, candidates must secure minimum 60% marks (50% for SC/ST/PwBD candidates) in Graduation as well as Post Graduation.
- Eligibility for Ph.D. holders would be Ph.D. after M.E/M.Tech, B.E/B.Tech or M.Sc. in relevant branch.
- Candidate with Integrated Ph.D. may also apply. However, such candidates must produce master's degree qualification.





8.RESERVATIONS , CONCESSIONS & RELAXATIONS

- a.Reservation of posts for SC, ST, OBCNC, EWS and PwBD (Persons with bench-marked disabilities –with degree of disability 40% or above) are as per Government Directives.
- b.Candidates seeking reservation as SC/ST/OBCNC, shall have to produce a certificate in the prescribed proforma (the format can be downloaded from HPCL Website) ONLY, meant for appointment to posts under the Government of India from the designated authority indicating clearly the candidate’s caste, the Act/Order under which the caste is recognised as SC/ST/OBCNC and the Village/Town the candidate is ordinarily a resident of. They must also ensure that the name of their caste/ community and its spelling in their caste/community certificate should be exactly as mentioned in the lists notified by the central government from time to time (for OBCNC category list of castes recognized by the Govt. of India as OBC castes in the central list is available on the site <http://www.ncbc.nic.in>, for ST category the list of castes for each state is available on the site [www.ncst.nic.in](http://www.ncst.nic.in) and for SC category the list of castes for each state is available on the site <http://www.socialjustice.nic.in>). A certificate containing any variation in the caste name will not be accepted. Further the OBC certificate should also clearly indicate that the candidate does not belong to creamy layer as defined by the Government of India for applying to posts and services under the Central Government.
- c.The OBC claim of a candidate will be determined in relation to the State (or part of the State) to which his/her father originally belongs. A candidate who has migrated from one State (or part of the State) to another should, therefore, produce an OBC certificate which should have been issued to him/her based on his/her father’s OBC certificate from the State to which he (father) originally belongs.
- d.A person who wants to avail the relaxed standards of PwBD reservation will have to submit a disability certificate issued by a Competent Authority as prescribed in RPwBD Act, 2016. Further to this, according to Notification No: 38-16/2020-DD-III-DT.04/01/2021 by Ministry of Social Justice & Empowerment, list of positions/ disciplines in which PwBD candidates are eligible to apply for this recruitment drive are given against the vacancies. Appointment in these vacancies will be offered to PwBD candidates after considering the nature of duties & responsibilities of the job, location, hazard, strain & other factors, also considering that the condition is not likely to interfere with the performance of duties of the post with reasonable efficiency and without possible deterioration of his/her health. The final appointment would be based on candidate’s medical fitness with respect to job profile of the identified post.
- e.For availing EWS reservation the conditions and format of the certificate will be followed as per DOPT Office Memorandum No. 36039/1/2019 – Estt (Res) dated 31/01/2019.
- f.Maximum age limit is relaxed by 5 years for SC & ST, 3 years for OBCNC, 10 years for PwBD (UR), 13 years for PwBD (OBCNC) and 15 years for PwBD (SC/ST) candidates.
- g.Maximum age limit is relaxed by 5 years for candidates domiciled in Jammu & Kashmir between 01.01.1980 and 31.12.1989.
- h.Maximum age relaxation by 5 years is applicable for Ex-servicemen & Commissioned Officers (including ECOs/ SSCOs) subject to rendering minimum 5 years’ service in Armed Forces and fulfilment of other conditions prescribed by Govt. of India.
- i.The OBC candidates who belong to “Creamy Layer” are not entitled for concession admissible to OBCNC candidates and such candidates will have to indicate their category as Unreserved (UR).
- j.Further the OBCNC candidates will have to give a self-undertaking, at the time of Personal Interviews in terms of DOPT memo No. 36012/22/93-Extt. (SCT) dt. 08.09.1993 if called for, indicating that they belong to OBC Non Creamy Layer.
- k.Relaxed standards in assessment/selection, Computer Based Test, Group Task, Personal Interview and overall (Test, Group Task and Personal Interview as applicable) will be applied for SC, ST, OBC-NC, PwBD candidates.
- l.If the SC/ST/OBC-NC/PwBD certificate has been issued in a language other than English/Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi.
- m.Any request for change in Category (UR/EWS/SC/ST/OBC-NC/ /PwBD) once filled in the online application form, will not be considered and accordingly concession/ relaxation applicable will not be extended.

POSITION	ELIGIBLE PwBD CATEGORY
Position No. 1,2,3,5,6,7,8,9	HH.OA.OL.Dw.AAV.SLD.MI. Multiple Disabilities ( Any of the combination as given above)
Position No. 4	B.LV.HH.OL.OA.BA.BL.OAL.BLOA.BLA.CP.LC.Dw.AAV.SLD. Multiple Disabilities (Any of the combination as given above)
Abbreviations Used: B=Blind, LV=Low Vision, HH= Hard of Hearing, OA=One Arm, OL=One Leg, BA=Both Arms, BL=Both Leg, OAL=One Arm and One Leg, BLOA=Both Leg & One Arm, BLA=Both Legs Arms, CP=Cerebral Palsy, LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attack Victims, SLD= Specific Learning Disability, MI= Mental Illness, MD=Multiple Disabilities.	

9. APPLICATION PROCESS

- a.Online Application will be accepted from 1200 hrs on 3rd March 2021 till 2359 hrs on 15th April 2021.
- b.Apply online only on [https://www.hindustanpetroleum.com/hpcareers/current\\_openings](https://www.hindustanpetroleum.com/hpcareers/current_openings) after reading detailed advertisement. No other mean / mode of the application shall be accepted.
- c.Applications with incomplete / wrong particulars or not in the prescribed format will not be considered. d.The email id/mobile number provided in online application should remain valid for at least one year. Candidates must use proper e-mail ids created in their names. Applications with pseudo/fake email ids will attract appropriate action under the law.
- e.All the details given in the submitted online form will be treated as final and no

- changes will be entertained.
- f.In the event of non-submission of completed application along with application fees (wherever applicable) from candidates for reasons whatsoever, his / her candidature will stand cancelled and no further communication/consideration on the same will be entertained.
- g. Candidates will be required to submit documentary evidence of eligibility during the course of the shortlisting/selection process. Any mismatch in name, qualification, other criteria of documents from the data given in application form will lead to disqualification at any stage

10.APPLICATION FEES

- a. The application fees are applicable to all positions.
- b. SC, ST & PwBD candidates are exempted from payment of application fee.
- c. UR, OBCNC and EWS candidates are required to pay a Non-Refundable Amount of ₹1180/- + payment gateway charges if any (Application fee of ₹1000/- + GST@18% i.e ₹180/- + payment gateway charges if applicable).
- d. Payment Mode: Debit / Credit card/UPI/Net Banking: On paying application fee online, the payment status will automatically change to “Your Transaction is successfully completed”, on successful receipt of fees.
- e. All the candidates must ensure that the payment status is “Completed” as the transaction will be considered “incomplete” in case of any other payment status. Once the payment is done, candidates are required to take print of acknowledgment of payment and preserve the same for future reference.
- f. No other mode of payment than those mentioned above will be accepted.
- g. Application fee once paid will not be refunded under any circumstances.

11. GENERAL INSTRUCTIONS

- a. Only Indian Nationals are eligible to apply.
- b. The last date for reckoning age and all other eligibility criteria will be considered as of 3rd March 2021.
- c. Queries can be emailed at [careers@hpcl.in](mailto:careers@hpcl.in) keeping the subject of the mail formatted as “Position Name – Application Number”.
- d. Admit Card for Computer Based Test, Interview Call Letters etc. will not be sent to candidates in hard copy. Candidates will be required to download the same from HPCL website.
- e. The total number of vacancies and the reserved vacancies is provisional and may increase/decrease at the discretion of the Corporation basis actual requirements. HPCL reserves the right not to fill any or all of the above posts advertised at any stage of selection.
- f. All the candidates are requested to remain updated at each step of the selection process by visiting our website [www.hindustanpetroleum.com](http://www.hindustanpetroleum.com). Candidates may please note that personal calls and/or interaction with any of the HPCL’s officials during recruitment drive is discouraged, except when absolutely necessary/critical.Candidates are requested to visit our website with respect to full details on the role, shortlisting, selection process and syllabus pertaining to this recruitment drive.
- g. HPCL will not be responsible for any loss/ non-delivery of email/admit card sent/ any other communication sent, due to invalid/wrong email id or contact number.
- h. All the qualifications should be full time regular course/s from AICTE approved / UGC recognized University/Deemed University. The courses offered by Autonomous Institutions should be equivalent to the relevant courses approved / recognized by Association of Indian Universities (AIU/UGC/AICTE)
- i. Wherever CGPA/OGPA or letter grade in a qualifying degree is awarded, equivalent percentage of marks should be indicated in the application form as per norms adopted by University/Institute. Please also obtain a certificate to this effect from University / Institute which shall be required at the time of interview shortlisting.
- j. HPCL reserves the right to cancel or add any examination / Personal Interview centre depending on the response in that area/ centre.
- k. The Corporation also reserves the right to cancel / restrict/ curtail/ enlarge the recruitment process and/or the selection process thereunder without any further notice and without assigning any reasons.
- l. Candidates can apply for positions in different grades. However, applications for multiple positions within the same grade are not allowed.
- m. Candidates are advised to submit only one application. In case of multiple applications from a candidate for same position, the latest one shall be considered as final and the older applications shall be rejected without any notice.
- n. Candidates presently employed in Government Departments / PSU’s / Autonomous Bodies owned by the Government, should submit their application through proper process. They must produce No Objection Certificate at the time of Group Task and Personal Interview, failing which they will not be allowed to appear for the Group Task and Personal Interview process and their candidature will not be entertained.
- o. Candidates must be in possession of all applicable Degree Certificates and mark sheets at the time of application.
- p. All applicants must fulfil the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying. No enquiry asking for advice as to eligibility will be entertained.
- q. Reimbursement of 2nd class rail fare for Computer Based Test for SC, ST & PwBD candidates and 3rd AC for all candidates appearing in the Interview by the shortest route is admissible for outstation, provided the distance travelled is not less than 30 km. Candidates opting for examination Centre other than the Centre nearest from mailing address will not be reimbursed travel fare. The candidates will be required to fill in the Travel Allowance (TA) Form as detailed on HPCL website and submit it along with Travel Proof for travel undertaken. Candidates also need to upload the tickets on our website with all the details. Travel allowance will be processed through online mode. This reimbursement is not applicable to candidates who are already in Central/ State Government Services/PSUs.
- Furnishing of wrong/false information will lead to disqualification and HPCL will not be responsible for any of the consequences of furnishing such wrong/false information. Since all the applications will be screened without documentary evidence, the candidates must satisfy themselves of the suitability for the position to which they are applying. If at any stage during the recruitment and selection process, it is found that the candidates have furnished false or wrong information or is found ineligible with respect to any of the eligibility parameters, his/her candidature will be rejected. If any of the above discrepancies w.r.t. to eligibility parameters, furnishing of wrong intimation and or suppressing of any material fact is detected / noticed even after appointment, his/her services will be liable for termination without any further notice. Canvassing in any form during any stage of recruitment process will lead to cancellation of candidature.**
- Court of jurisdiction for any dispute will be at Mumbai.**
- The general public is hereby informed that all applications are accepted through our online portal only and is not outsourced by HPCL to any agency/individual. Applicants are advised to beware such fraudulent agencies.**
- Any further corrigendum / addendum would be uploaded only on our website [www.hindustanpetroleum.com](http://www.hindustanpetroleum.com).**





5. SELECTION PROCEDURE:

5.1 Candidates should meet the Qualifying criteria as specified in the advertisement for their online application to be accepted.

Criteria	Weightage
Aggregate Marks / Percentage secured in the Qualification in the relevant discipline. For each percentage of Qualification will allocate 01 mark. However, Maximum marks will be allotted is 75 only.	75 Marks
Relevant Post Qualification experience – Allocation of Marks 01 year - 03 Marks 02 Years - 06 Marks >=03 Years - 10 Marks	10 Marks
Interview	15 Marks
Total	100 Marks

- a. Candidates have to compulsorily provide the CGPA conversion to percentage of marks, as per the guidelines provided by the concerned University.
- b. Only relevant experience will be considered. The decision of the Selection Committee, with respect to relevance of Experience will be final. Work experience indicated without supporting documents, will not be considered.
- c. Candidates will be shortlisted for interview in the ratio 1:7 based on the number of years of experience in the requisite Industry / Office followed by aggregate marks obtained in the required qualification and age. The name of candidates shortlisted for interview will be displayed on company's website. Candidates who have been shortlisted for the interview will receive interview call only by e-mail / by download from BDL website. d. **Selection Criteria:** Minimum Qualifying Marks will be 60%. Concessions / relaxations as per the prescribed guidelines will be extended to Scheduled Caste (SC) / Scheduled Tribes (ST) & OBC (non-creamy layer) / PwBD candidates, while assessing their suitability for recruitment.
- e. Selection will be based on order of merit, when two or more candidates secure equal marks, they will be empanelled in the chronological order of their Date of Birth, the eldest being placed first among them. In case, Date of Birth is also same, then the marks scored in Interview will be the basis for merit list.
- 6. RESERVATIONS, CONCESSIONS AND RELAXATIONS**
- i. Reservation of posts for SC, ST, OBCNC, EWS and PwBD (Persons with Benchmark Disabilities – with degree of disability 40% or above) are as per Government Directives.
- ii. Candidates seeking reservation as SC/ST/OBC (Non-Creamy Layer) will have to submit caste certificate ONLY in the Prescribed Proforma meant for appointment to posts under the Government of India from the designated authority indicating clearly the candidate's caste, the Act / Order under which the caste is recognized as SC/ST/OBC.
- iii. Candidates must note that BDL follows only Central Government list, not State Governments list for SC/ST/OBC. Similarly, candidates applying under Persons with Benchmark Disability (PwBD) category may note that Government of India rules will be applicable for any concession in this regard.
- iv. Relaxations / Reservation / Concession as applicable to SC/ST/OBCs (Non-Creamy Layer)/PwBD candidates will be extended only on submission of a self attested copy of valid Caste / Community /Disability Certificate as a proof of his / her claim. An application form without copy of valid certificates and in prescribed format will be rejected.
- v. For getting the reservation benefits under OBC category, candidates need to furnish their OBC – NON CREAMY LAYER (NCL) certificate as per the format prescribed by Government of India. OBC category candidate who does not belong to "NON-CREAMY LAYER" are not entitled for OBC concessions and such candidates should indicate their category as "GENERAL" and will be considered under UR category.
- vi. For getting the reservation benefits under EWS category candidates need to furnish their latest EWS certificate in the format as per DoPT Office Memorandum No. 36039/1/2019 – Estt (Res) dated 31/01/2019.
- vii. A person who wants to avail the relaxed standards of PwBD reservation will have to submit a disability certificate issued by a Competent Authority as prescribed in RPwBD Act, 2016. Further to this, according to Notification No: 38-16/2020-DD-III-DT.04/01/2021 by Ministry of Social Justice &Empowerment, list of positions/ disciplines in which PwBD candidates are eligible to apply for this recruitment drive are given against the vacancies. Appointment in these vacancies will be offered to PwBD candidates after considering the nature of duties & responsibilities of the job, location, hazard, strain & other factors, also considering that the condition is not likely to interfere with the performance of duties of the post with reasonable efficiency and without possible deterioration of his/her health. The final appointment would be based on candidate's medical fitness with respect to job profile of the identified post.
- viii. Maximum age limit is relaxed by 05 years for SC & ST, 03 years for OBCNC, 05 years for PwBD (UR), 08 years for PwBD (OBCNC) and 10 years for PwBD (SC/ST) candidates. ix. Maximum age relaxation by 5 years is applicable for Ex-Servicemen & Commissioned Officers (including ECOs/ SSCOs) subject to rendering minimum 5 years' service in Armed Forces and fulfillment of other conditions prescribed by Govt. of India.
- x. Maximum age limit is relaxed by 5 years for candidates domiciled in Jammu & Kashmir between 01.01.1980 and 31.12.1989. xi. If the SC/ST/OBCNC/PwBD certificate has been issued in a language other than English/Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi.
- 7. GENERAL CONDITIONS:**
- i. Only Indian Nationals are eligible to apply.
- ii. Age, Qualifications and Experiences stipulated above should be as on 05.03.2021.
- iii. Management reserves the right to increase / decrease the number of vacancies advertised as per the need or cancel the recruitment of a particular post or cancel the advertisement itself without any notice.
- iv. Management reserves the right to fill or not to fill the posts and mere fulfillment of qualifications and other requirements laid down does not entitle a candidate to be called for Interview.
- v. Management reserves the right to fill up or otherwise any or all the notified posts as per the rules of the company.
- vi. Appointment of selected candidates is subject to verification of Educational / Technical Qualifications, Memberships, Experiences, Caste and Character & Ante-

- cedents as the case may be with the Concerned Authorities and Prescribed Medical Standards as per the Rules of the Company.
- vii. The candidates are required to apply **ONLINE ONLY**. No manual / paper applications will be entertained directly unless registered and applied **ONLINE**.
- viii. All details given in the Online Application Form will be treated as final and no changes will be allowed. Therefore the candidates are advised to fill all details in the Application Form carefully.
- ix. Mere submission of application, fulfillment of Qualifications and other requirements laid down will not entail a right for claiming interview / appointment.
- x. Candidates are required to apply against only **ONE POST** in response to the above advertisement.
- xi. Candidates not fulfilling the essential eligibility criteria can be debarred ab-initio or at any stage of the recruitment process.
- xii. Candidature of the registered candidates may also be liable to be rejected if registered without application fee (if applicable).
- xiii. Minimum percentage of marks in the Essential Qualifications specified for any post as per University / Institute rules.
- xiv. Wherever CGPA/OGPA/CPI/DGPA or letter grade in a qualifying degree (Essential Qualification) is awarded, equivalent percentage of marks should be indicated in the application form as per norms adopted by the University / Institute and a documentary proof / certificate to this effect should be submitted by the candidate from the University / Institute.
- xv. In case there is no mention of specialization in the qualifying degree as required in the minimum Essential Qualification mentioned above, candidates must submit a certificate at the time of interview from their University / Institution with a clear mention of their specialization. For Institutes / Universities which don't provide specialization certificate, the specialization in relevant subject shall be determined by the maximum number of papers opted by the candidate in his electives and where there are no electives, by the maximum number of papers opted by the candidate for his/her entire course curriculum.
- xvi. If the information furnished by the candidate in any part is found to be false or incomplete or is not found to be in conformity with the eligibility criteria mentioned in the advertisement, the candidature / appointment will be considered as revoked / terminated at any stage of recruitment process or after recruitment / joining, without any reference given to the candidate.
- xvii. Management reserves the right to call for any additional documentary evidence in support of Qualification, Experience etc. of the applicants.
- xviii. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted in appropriate Courts / Tribunals / Forums in Hyderabad only, which shall have sole and exclusive jurisdiction to try any cause / dispute.
- xix. In case any ambiguity / dispute arises on account of interpretation in versions other than English, the English Version will prevail.
- xx. No correspondence in any matter is allowed.
- xxi. Canvassing in any manner would lead to disqualification of candidature.
- 8. MANDATORY DOCUMENTS TO BE UPLOADED:**
- Self-Attested copies of the following documents / certificates in proper and prescribed formats are to be uploaded.** Without which candidature of applicant will not be considered:
- 8.1 Upload of Latest Passport size Photo (clearly visible) 50 KB - **JPG / JPEG format only.**
- 8.2 Upload of Signature 20 KB - **JPG / JPEG format only.**
- 8.3 Upload of **SC/ ST/ OBC (NCL) / EWS candidates** as applicable in prescribed format issued by the Competent Authority as prescribed by Government of India, should be latest certificate. 100 KB - **PDF format only.**
- 8.4 Upload of **Disability Certificate** (for PwBD candidates only) in the prescribed format issued by Competent Authority should be latest certificate. 100 KB - **PDF format only.**
- 8.5 Upload of **Domicile Certificate** in respect of candidates from Jammu & Kashmir, as applicable 100 KB - **PDF format only.**
- 8.6 **Uploading of Qualification Certificates:**
- a) SSC/ Xth Certificate / Marks memorandum. 100 KB - **PDF format only.**
- b) Graduation (B.E / B.TECH / B.Sc Engineering)
- Provisional Certificate 100 KB - **PDF format only.**
  - Consolidated marks memorandum 100 KB - **PDF format only.**
- c) Post Graduation (M.E / M.TECH / MBA / MSW)
- Provisional Certificate 100 KB - **PDF format only.**
  - Consolidated marks memorandum 100 KB - **PDF format only.**
- 8.7 Upload of Membership Certificate of ICAI / ICWAI (applicable for candidates applying for Project Officer Post in Finance discipline). 100 KB - **PDF format only.**
- 8.8. Complete and Proper Experience Certificates / Documents issued by Competent Authority in support of experience details mentioned by the candidate. The following documentary proofs towards experience will be considered.
- i) **For Past Employments (Upload):**
- Experience letter indicating clearly *Designation* and *Date of Joining* as well as *Date of Relieving* from the organization (**OR**) -100 KB (**PDF Only**).
  - Appointment / Offer letter clearly mentioning *Designation & Date of Joining*, Joining Report / Posting Order and Acceptance of Resignation Letter / Relieving Order mentioning *Date of Relieving* from the Organization. -100 KB (**PDF Only**).
- ii) **For Present / Current Employment (Upload):**
- Experience letter indicating clearly *Designation* and *Date of Joining* the organization -100 KB (**PDF Only**). (**OR**)
  - Appointment / Offer letter clearly mentioning *Date of Joining*, Joining Report / Posting Order, AND **Latest Pay Slip** along with Identity Card and/or Annual Increment Letter, Promotion and /or Transfer Order etc. -100 KB (**PDF Only**).
- 9. HOW TO APPLY:**
- Online Application Opens on 12.03.2021 (1400 hrs) & Closes on 31.03.2021 (1600 hrs).
- Applications should be submitted strictly **ONLINE** by logging on to <http://bdl-india.in> >Careers>Recruitment. Applications without online registration will not be accepted.
  - Candidates should apply against notified vacancy as available in Unit / location wise.
  - Complete Advertisement and Instructions for filling Online Application must be read before Applying Online. All mandatory documents along with Scanned copy of Photograph (50 KB, JPG / JPEG format only) and Signature (20 KB, JPG / JPEG format only) should be readily available.
  - Registration Slip generated should be saved on to the local system for future printing / reference. Note down the registration number and take a print of the Registration Slip. Candidates who paid their application fee through online payment mode should keep the candidates copy with them.





- Candidates are allowed to apply only once and applications once submitted cannot be altered under any circumstances. The e-mail ID / Mobile Number entered in the Application form should remain valid for next 12 months for the purpose of future communication viz. intimation regarding call letter for Interview etc.
- BDL will not be responsible for bouncing / loss of any e-mail sent to the candidates due to invalid / wrong e-mail ID provided by the candidate or delivery of e-mail to spam / bulk mail folder or for delay / not receipt of information, if the candidate fails to access his/her e-mail / website in time.
- However, necessary information will be hosted on BDL's Website from time to time.
- There will be no separate communication to any candidate on their non selection at any stage.

#### 10. APPLICATION FEES:

a) UR / OBC / EWS candidates applying for the post of Project Engineer / Project Officer are required to remit an amount of **Rs.300/- (Rupees Three Hundred Only)** towards application fee through Online Payment Mode.

b) Candidates need to pay application fee through online (as applicable). Candidates may go through all instructions and eligibility criteria carefully before remitting Application Fee. **Fee once paid will not be refunded.** SC/ST/PwBD candidates are exempted from payment of application fees.

#### 11. IMPORTANT DATES:

Activity	Schedule date
Commencement of On-line Registration of Applications	12 <sup>th</sup> March, 2021 at 1400 Hrs
Closing of On-line Registration of Applications	31 <sup>st</sup> March, 2021 at 1600 Hrs
Tentative date for Interview for the advertised posts will be hosted in the Company website. Please check our website for further updates.	

[www.bdl-india.in](http://www.bdl-india.in) in "Careers > Recruitment" column. Please visit our website regularly, for updates / corrigendum etc.,

#### 12. CLARIFICATIONS:

For further details or any clarifications, please feel free to e-mail us at: [hrcorp-careers@bdl-india.in](mailto:hrcorp-careers@bdl-india.in). Please note that no other form of communication will be entertained including telephone calls, conventional mail, fax etc.,

**THE LAST DATE FOR SUBMITTING OF ONLINE APPLICATION IS 31.03.2021**

## जाहीर सुचना

औद्योगिक प्रशिक्षण संस्थेतुन विजतंत्री/तारतंत्री माहिती तंत्रज्ञान व कोपा या व्यवसायात राष्ट्रीय व्यवसाय प्रशिक्षण परिषद (NCVT) उत्तीर्ण उद्देवारांना सुचित करण्यात येते कि, महावितरण नागपूर शहर मंडलांतर्गत वर्ष 2021-22 करिता शिकाऊ उद्देवारांना एक वर्ष कालावधीसाठी करारबद्ध करण्यात येणार आहे. पात्र उद्देवारांनी <http://www.apprenticeshipindia.org> या संकेतस्थळावर शिकाऊ उद्देवारी करिता दिनांक **11.03.2021** (00.00 तासापासून) ते दिनांक **17.03.2021** (24.00 तासापर्यंत) विभाग निहाय आस्थापना नोंदणी क्रमांकावर ऑनलाईन अर्ज करावे. नागपूर शहर मंडल, नागपूरचे अंतर्गत असलेल्या विभागाचे आस्थापना नोंदणी क्रमांक खालीलप्रमाणे आहेत.

अ.क्र.	विभागाचे नांव	आस्थापना नोंदणी क्रमांक	कोपा	विजतंत्री	तारतंत्री	माहिती तंत्रज्ञान
1	नागपूर शहर मंडल, नागपूर	E01172700410	13	0	0	13
2	नागपूर महाल विभाग	E12202700098	6	16	10	0
3	नागपूर गांधीबाग विभाग	E12202700141	3	13	10	0
4	नागपूर एमआयडीसी विभाग	E01172700415	3	27	6	0
5	नागपूर सिव्हिल लाईन विभाग	E12202700087	4	14	8	0
6	नागपूर काँग्रेस नगर विभाग	E01172700860	5	35	10	0
7	नागपूर शहर चाचणी विभाग	-	1	1	1	1

**1) शैक्षणिक अर्हता** - 1) महाराष्ट्र राज्य माध्यमिक शालांत परिक्षा उत्तीर्ण, (2) राष्ट्रीय व्यवसाय प्रशिक्षण परिषद (NCVT) नवी दिल्ली मान्यता प्राप्त औद्योगिक प्रशिक्षण संस्थेतुन विजतंत्री/तारतंत्री/ कोपा या व्यवसायात परीक्षा उत्तीर्ण. (2) **शैक्षणिक दस्तावेज** - (1) एस.एस.सी. व आय.टी.आय. विजतंत्री/तारतंत्री चार सेमिस्टर व कोपा या व्यवसायातील दोन सेमिस्टरची उत्तीर्ण गुणपत्रिकाची मूळप्रत. (2) आधारकार्ड व मागासवर्गीय विद्यार्थ्यांचे जात प्रमाणपत्र व इतर रहिवासी प्रमाणपत्र व इतर सर्व अनुषंगिक आवश्यक कागदपत्रांची मूळप्रत उद्देवारांनी स्वतःच्या प्रोफाईलवर स्कॅन करून अपलोड करावे. (3) **विद्यावेतन** - प्रचलित नियमाप्रमाणे लागू राहील. (4) **वयोमर्यादा** - दिनांक 31.01.2021 पर्यंत 18 ते 32 वर्ष आवश्यक तसेच मागासवर्गीयांसाठी वयोमर्यादा 05 वर्ष शिथील राहील. वरील शैक्षणिक अर्हता धारण केलेल्या उद्देवारांची नोंदणी ग्राह्य धरल्या जाईल. (5) नमुद पद संख्या कमी-अधिक करण्याचे व भरती प्रक्रियेशी निगडीत असलेले सर्व अधिकार व्यवस्थापन राखून ठेवीत आहे व सदरचा निर्णय कोणत्याही प्रकारे उद्देवारांस कळविल्या जाणार नाही. (6) भरती प्रक्रिये दरम्यान उद्देवारांनी राजकीय किंवा इतर अधिकाऱ्यांकडून दबाव आणल्यास आपली उद्देवारी रद्द करण्यात येईल. (7) वरील कालावधीत ऑनलाईन अर्ज सादर न केल्यास अशा अर्जाचा विचार केला जाणार नाही. (8) शिकाऊ उद्देवारांची निवड ही एस.एस.सी. व आय.टी.आय. गुणांच्या टक्केवारीनुसार (अनुक्रमे 40 टक्के व 60 टक्के) अटी व शर्तीच्या अधिन राहून प्रवर्गनिहाय निवड केली जाईल. (9) शासन निर्णयानुसार अनुसूचित जाती या प्रवर्गाकरिता 1:10 व अनुसूचित जमाती या प्रवर्गाकरिता 1:11 प्रमाणानुसार पदे राखीव व महिलांकरिता शासन निर्णयानुसार पदे राखीव राहतील. (10) तसेच उद्देवारांनी संकेतस्थळावर **Online Registration** ची नोंदणी केल्याची प्रत ([www.apprenticeshipindia.org](http://www.apprenticeshipindia.org)) व शैक्षणिक अर्हता धारण केलेल्या गुणपत्रिका/प्रमाणपत्राची साक्षांकित केलेली छायांकित प्रतीसह आपला अर्ज दिनांक 11.03.2021 ते 17.03.2021 पर्यंत संबंधीत कार्यालयास सादर करावे व ज्या उद्देवारांनी वर्ष 2020 मध्ये नविन पोर्टलवर ([www.apprenticeshipindia.org](http://www.apprenticeshipindia.org)) Online अर्ज केलेला आहे त्यांनी सुद्धा आपले सर्व दस्तावेज संबंधित कार्यालयात अर्जासोबत सादर करावे. जे उद्देवार आपले संपूर्ण दस्तावेजसह संबंधित कार्यालयास अर्ज सादर करणार नाही त्या उद्देवारांचा प्रशिक्षणाकरिता निवड करण्याबाबत विचार करण्यात येणार नाही. (11) तसेच विभागाच्या कार्यक्षेत्रात राहीवासी असलेलेच उद्देवारांचे अर्ज संबंधीत विभागाकरिता ग्राह्य धरण्यात येईल याची नोंद घ्यावी.

**अधीक्षक अभियंता,  
संवसु मंडळ, मराविविक्रम, नागपूर शहर मंडल**

**वसई विरार शहर महानगरपालिका**

वैद्यकीय आरोग्य विभाग - राष्ट्रीय नागरी आरोग्य अभियान

मुख्य कार्यालय, विरार (पूर्व) ता. वसई जि.पालघर

थेट मुलाखती (Walk in Interview)

जा. क्र. वविशम/वैआवि/रानाआअ/१०१/२०२१ दि. ०६/०३/२०२१

वसई-विरार शहर महानगरपालिकेच्या वैद्यकीय आरोग्य विभागाकरिता शासनाच्या राष्ट्रीय नागरी आरोग्य अभियान (NUHM) अंतर्गत नागरी प्राथमिक आरोग्य केंद्रासाठी आवश्यक खालील संवर्गातील अस्थायी स्वरूपातील पदे करारपद्धतीने ११ महिन्यांच्या कालावधीसाठी तात्पुरत्या स्वरूपात भरावयाची आहेत. याकामी NUHM सन २०२०-२०२१ च्या प्रकल्प अमलबजावणी आराखड्यास (PIP) अधिन राहून विहित अर्हता प्राप्त उद्देवारांच्या थेट मुलाखती (Walk in Interview) आयोजित करण्यात आलेल्या आहेत. त्यासाठी इच्छुक उद्देवारांनी थेट मुलाखतीस खालील पदनामानुसार नमुद केलेल्या दिवशी वसई-विरार शहर महानगरपालिका, पापडखिंड डॅम, फुलपाडा, विरार (पूर्व) येथे आवश्यक कागदपत्रांच्या मूळप्रती व साक्षांकित सत्यप्रतीसह विहीत नमुन्यातील भरलेल्या अर्जासह उपस्थित राहावे. अर्जाचा नमुना वसई विरार शहर महानगरपालिकेच्या [www.vvmc.in](http://www.vvmc.in) या संकेतस्थळावर उपलब्ध आहे.

१) वैद्यकीय अधिकारी (पूर्ण वेळ)-एम.बी.बी.एस. (टोक मासिक मानधन शासनामार्फत रु. ६०,०००/- )

अ.क्र.	तपशिल	अ.जा. ८%	अ.ज. २२%	विजाअ ३%	भजव २.५%	भजक ३.५%	भजइ २%	विमाप्र २%	इमाव ९%	ईडब्ल्यूएस १०%	अराबीव ३८%	एकुण १००%
१	एकुण भरावयाची पदे	०	२	१	१	०	०	०	१	१	४	१०

२) वैद्यकीय अधिकारी (अर्ध वेळ)-एम.बी.बी.एस. (टोक मासिक मानधन शासनामार्फत रु. ३०,०००/- )

अ.क्र.	तपशिल	अराबीव १००%
१	एकुण भरावयाची पदे	२१

३) स्टाफ नर्स, (टोक मासिक मानधन शासनामार्फत रु. २०,०००/-)

अ.क्र.	तपशिल	अ.जा. ८%	अ.ज. २२%	विजाअ ३%	भजव २.५%	भजक ३.५%	भजइ २%	विमाप्र २%	इमाव ९%	ईडब्ल्यूएस १०%	अराबीव ३८%	एकुण १००%
१	एकुण भरावयाची पदे	१	०	०	०	०	०	०	०	०	३	४

४) औषध निर्माता, (टोक मासिक मानधन शासनामार्फत रु. १७,०००/-)

अ.क्र.	तपशिल	अ.जा. ८%	अ.ज. २२%	विजाअ ३%	भजव २.५%	भजक ३.५%	भजइ २%	विमाप्र २%	इमाव ९%	ईडब्ल्यूएस १०%	अराबीव ३८%	एकुण १००%
१	एकुण भरावयाची पदे	०	२	१	१	०	०	०	१	०	५	१०

५) प्रयोगशाळा तंत्रज्ञ, (टोक मासिक मानधन शासनामार्फत रु. १३,०००/- )

अ.क्र.	तपशिल	अ.जा. ८%	अ.ज. २२%	विजाअ ३%	भजव २.५%	भजक ३.५%	भजइ २%	विमाप्र २%	इमाव ९%	ईडब्ल्यूएस १०%	अराबीव 38%	एकुण १००%
१	एकुण भरावयाची पदे	२	५	१	१	०	०	०	२	२	८	२१

यांचे ११ महिन्यांच्या करार पद्धतीने पदे भरणेकामी थेट मुलाखती (walk in Interview) घेणे कामी

अ.क्र.	पदनाम	शैक्षणिक अर्हता	वयोमर्यादा	प्रतीमाहे मानधन
१	वैद्यकीय अधिकारी (पूर्ण वेळ) - एम.बी.बी.एस.	M.B.B.S MCI/MMC कडील नोंदणी अनिवार्य	सेवा प्रवेशाची कमाल वयोमर्यादा ७० वर्षे	रु. ६००००/-
२	वैद्यकीय अधिकारी (अर्ध वेळ) - एम.बी.बी.एस	M.B.B.S MCI/MMC कडील नोंदणी अनिवार्य	सेवा प्रवेशाची कमाल वयोमर्यादा ७० वर्षे	रु. ३०,०००/-
३	स्टाफ नर्स	B.Sc Nursing /Gen.Nursing MNC कडील नोंदणी अनिवार्य	सेवा प्रवेशाची कमाल वयोमर्यादा ६५ वर्षे	रु. २०,०००/-
४	औषध निर्माता	B.Pharm / D.Pharm MSPC कडील नोंदणी अनिवार्य	सेवा प्रवेशाची कमाल वयोमर्यादा ६५ वर्षे	रु. १७,०००/-
५	प्रयोगशाळा तंत्रज्ञ	DMLT	सेवा प्रवेशाची कमाल वयोमर्यादा ६५ वर्षे	रु. १७,०००/-

**मुलाखतीस येताना अर्जदारांना मुळ प्रमाणपत्रे सोबत आणावीत तसेच अर्जासोबत खालील क्रमाने प्रमाणपत्रांच्या साक्षांकित छायाप्रती जोडाव्यात -**


- मुलाखतीसाठी येताना सदर पदांसाठी उद्देवारांनी शैक्षणिक अर्हतेची पदवीचे सर्व गुणपत्रक (पहिले वर्ष ते अंतिम वर्षे) पदवी प्रमाणपत्र, नोंदणी प्रमाणपत्र, वय अधिवास व राष्ट्रीयत्व प्रमाणपत्र, वयाचा पुरावा म्हणून (१० वी व १२ वीचे प्रमाणपत्र, शाळा सोडल्याचा दाखला, जन्माचा दाखला) अनुभवाचा दाखला ही सर्व कागदपत्रे अर्जासोबत झेरॉक्स प्रतीत (साक्षांकित/स्वसाक्षांकित) जोडावीत. नावात बदल असल्यास राजपत्र, विवाह नोंदणी आणि नोटरीजड ऑफिडेन्ट जोडणे बंधनकारक राहील.
- पदनामानुसार आवश्यक असलेले महाराष्ट्र मेडीकल कौन्सिल/महाराष्ट्र नर्सिंग कौन्सिल कडील नोंदणी प्रमाणपत्र.
- रहिवाशी दाखला.
- मागासवर्गीय उद्देवारांच्या बाबतीत जातीचा दाखला.
- जात वैधता प्रमाणपत्र.
- उद्देवाराचा नजीकच्या काळातील २ रंगीत फोटो (रुंदी ३.५ सेमी व उंची ४.५ सेमी आकाराचे)
- वय वर्षे ६० नंतर जिल्हा शल्य चिकित्सक यांचेकडून शारीरिक दृष्ट्या पात्र असल्याचे प्रमाणपत्र मुलाखतीच्या दिवशी सादर करणे अनिवार्य राहिल. तसेच निवड झाल्यानंतर प्रत्येक वर्षी सदर प्रमाणपत्र प्राप्त झाल्यानंतरच पुनियुक्ती आदेश देण्यात येतील.
- खुल्या प्रवर्ग उद्देवारांसाठी रुपये १५०/- व राखीव प्रवर्गातील उद्देवारांसाठी १००/- रुपयाचा डिमांड ड्राफ्ट Vasai Virar City Municipal Corporation's Integrated Health & Family Welfare Society (VVMC IH & FWS) या नावाने सोबत जोडणे आवश्यक आहे.

#### विशेष सूचना :

- वरीलप्रमाणे देण्यात आलेली वयोमर्यादा ही Interview रोजीची गणली जाईल.
- मागासवर्गीय उद्देवारांसाठी वयोमर्यादा शासन निर्णयाप्रमाणे शिथीलक्षम राहील.
- नेमणूकीबाबत वसई विरार शहर महानगरपालिकेचा निर्णय अंतिम राहील.
- वसई विरार शहर महानगरपालिका क्षेत्रातील नेमून दिलेल्या कोणत्याही दवाखान्यात / नागरी प्राथमिक आरोग्य केंद्रावर/ रुग्णालयात/ वैद्यकीय आरोग्य विभागात काम करणे बंधनकारक राहील. तसेच महानगरपालिकेच्या प्रशासनाच्या वरिष्ठांकडून वेळोवेळी प्राप्त होणाऱ्या सूचनांप्रमाणे कामे करणे बंधनकारक राहील.
- तत्कालीन दर्शिलेल्या पदांच्या संख्येत बदल होऊ शकतो.
- मागासवर्गीय उद्देवारास प्राधान्य देण्यात येईल.
- सदर पदभरती प्रक्रियेतील निवड झालेल्या उद्देवारांचे कागदपत्रांत्यतिरिक्त उर्वरीत सर्व कागदपत्रे फक्त तीन महिन्या पर्यंत महानगरपालिकेकडे उपलब्ध राहतील.
- राष्ट्रीय नागरी आरोग्य अभियान (NUHM) अंतर्गत टोक मानधनावर १) वैद्यकीय अधिकारी (पूर्णवेळ) - एम.बी.बी.एस २) वैद्यकीय अधिकारी (अर्धवेळ) ३) स्टाफ नर्स ४) औषध निर्माता ५) प्रयोगशाळा तंत्रज्ञ या पदांकरिता मा. आयुक्त. कुटूंब कल्याण व संचालक, राष्ट्रीय आरोग्य अभियान, आरोग्य भवन, मुंबई यांच्याकडील मार्गदर्शक सूचनांनुसार मुलाखत घेऊन गुणांकनाची पद्धत अवलंबली जाईल.
- निवड यादी गुणानुक्रमे प्रसिध्द करण्यात येत असल्याने निवड झालेल्या उद्देवारां व्यतिरिक्त इतर सर्व उद्देवार प्रतिक्षा यादीत राहतील.
- प्रतिक्षा यादीची विधी ग्राह्यता एका वर्षाची असेल. निवड झालेले उद्देवार रूजू न झाल्यास सदर पद प्रतिक्षा यादीतील उद्देवारांमधून भरण्यात येईल.
- भरती प्रक्रिया स्थगित करणे/रद्द करणे/पदभरतीत बदल करणेचे सर्व अधिकार तसेच रिक्त पदांच्या संख्येत तसेच पद स्थापनेच्या ठिकाणामध्ये बदल करणेचे सर्व अधिकार या कार्यालयाचे असून निवड प्रक्रियेत बदल करण्याचे अधिकारी मा. आयुक्त, वसई-विरार शहर महानगरपालिका यांनी राखून ठेवलेले आहेत.
- वरील तक्त्यात नमुद केलेल्या पदांच्या मुलाखती खालीलप्रमाणे नमुद दिवशी घेण्यात येतील.

अ.क्र.	पदनाम	थेट मुलाखतीचा दिनांक	थेट मुलाखतीचा तपशील
१	वैद्यकीय अधिकारी (पूर्ण वेळ) एम.बी.बी.एस.	२३/०३/२०२१	सर्व पदांसाठी १) अर्ज स्विकारण्याची वेळ :- सकाळी ९.३० ते १०.३० २) अर्ज छाननीची वेळ :- सकाळी ९.३० ते १०.३० ३) मुलाखतीची वेळ :- सकाळी ११.०० पासून पुढे
२	वैद्यकीय अधिकारी (अर्ध वेळ) एम.बी.बी.एस.	२३/०३/२०२१	
३	प्रयोगशाळा तंत्रज्ञ	२३/०३/२०२१	
४	स्टाफ नर्स	२४/०३/२०२१	
५	औषध निर्माता	२४/०३/२०२१	





**NMDC Limited**  
(A Government of India Enterprise)  
"Khanij Bhavan", 10-3-311/A, Masab Tank, Hyderabad-500028 CIN: L13100TG1958GOI001674

**Employment Notification No: 05/2021****Dated: 08.03.2021**

NMDC Limited, a Navaratna Public Sector Enterprise under the Ministry of Steel, Government of India and a multi locational, Multi product and consistently profitmaking Mining & Mineral Exploration Organization with large turnover. NMDC is in the process of massive expansion and diversification both in India and abroad. NMDC is setting up a 3.0 MTPA Integrated Steel Plant at Nagarnar near Jagdalpur, Chhattisgarh State. NMDC is now inviting applications from suitable persons for the following posts for Bailadila Iron Ore Mine, Kirandul Complex and Bailadila Iron Ore Mine, Bachel Complex in Chhattisgarh State.

**2.0 QUALIFICATION & EXPERIENCE:**

Sl. No.	Name of the post	No. of Vacancies		Qualification & Experience
		BIOM Kirandul Complex	BIOM Bachel Complex	
1	Field Attendant (Trainee) RS-01	35	30	Middle Pass or ITI
2	Maintenance Assistant (Mech) (Trainee) (RS-02)	76	72	ITI in Welding/Fitter/ Machinist/ Motor Mechanic / Diesel Mechanic/Auto Electrician.
3	Maintenance Assistant (Elect) (Trainee) (RS-02)	49	32	ITI in Electrical Trade
4	Blaster Gr-II (Trainee) (RS-04)	-	01	Matric / ITI with Blaster /Mining Mate certificate and First Aid certificate. Experience of 3 years in blasting operation
5	MCO Gr-III (Trainee) (RS-04)	09	-	Three years Diploma in Mechanical Engineering with Heavy Vehicle Driving License.

**2.1 Reservation of Post for BIOM Kirandul Complex**

Sl No	Post	TOTAL POSTS	SC	ST	OBC (NCL)	EWS	UR
1	Field Attendant (Trainee)	35	4	11	1	3	16
2	Maintenance Assistant (Mech) (Trainee)						
	Fitting	40	4	12	2	4	18
	Welding	9	1	3	-	-	5
	Motor / Diesel Mechanic	25	3	8	2	3	9
	Auto Electrician	2	1	1	-	-	-
3	Maintenance Assistant (Elect) (Trainee)	49	6	15	3	5	20
4	MCO Gr-III (Trainee)	09	1	2	-	-	6

- Two Posts are reserved for Persons with Benchmark Disability in Field Attendant (Trainee) Post
- OL-One Leg, LV-Low Vision, HH-Hearing Impaired

**2.2 Reservation of Post for BIOM Bachel Complex**

Sl No	Post	TOTAL POSTS	SC	ST	OBC (NCL)	EWS	UR
1	Field Attendant (Trainee)	30	3	9	1	3	14
2	Maintenance Assistant (Mech) (Trainee)						
	Welding	12	1	3	-	1	7
	Motor / Diesel Mechanic	54	6	18	3	5	22
	Machinist	2	1	-	1	-	-
	Auto Electrician	4	-	2	-	1	1
3	Maintenance Assistant (Elect) (Trainee)	32	4	10	2	3	13
4	Blaster Gr-II (Trainee)	01	-	-	-	-	1

- Two Posts are reserved for Persons with Benchmark Disability in Field Attendant (Trainee) Post
- OL-One Leg, LV-Low Vision, HH-Hearing Impaired

**2.3** The number of vacancies indicated above is tentative which may vary depending upon the requirement. Reservation of the posts for SC/ST/OBC(NCL)/EWS/PwD/Ex-Servicemen will be as per Government of India Directives.  
**The candidate may apply for any of the post advertised for Kirandul Complex / Bachel Complex. In case the candidate intends to apply Online for the same post in both the projects, he need to apply separately with separate Registration numbers and forward the printout of the online application forms along with the necessary documents separately. In case of offline application, the candidate has to apply separately for Kirandul Complex and Bachel Complex with all necessary documents and application fee as applicable.**

**3.0 STIPEND, PAY SCALES, MAXIMUM AGE, ETC.:**

Sl No	Name of the Post	Stipend During Training Period (Rs.)		Pay scale on Regularization (Rs.)	Maximum Age	Cutoff date for Maximum Age	Minimum Age
		First 12 Months	Next 06 Months				
1	Field Attendant (Trainee) RS-01	18000	18500	18100-3%- 31850	30 yrs	15.04.2021	18 yrs
2	Maintenance Assistant (Mech) (Trainee) (RS-02)	18000	18500	18700-3%-32940			
3	Maintenance Assistant (Elect) (Trainee) (RS-02)	18000	18500	18700-3%-32940			
4	Blaster Gr-II (Trainee) (RS-04)	19000	19500	19900-3%-35040			
5	MCO Gr-III (Trainee) (RS-04)	19000	19500	19900-3%-35040			

**3.1** Upper age limit is relaxable upto 5 years for SC/STs and 3 years for OBCs (Non-Creamy Layer) and for PwD / Ex. Servicemen as per Govt. of India Guidelines on the maximum age mentioned at Clause No.3.0 above. For departmental candidates (NMDC) age relaxation will be given as per the rules of the Corporation. Age relaxation of 05 years for meritorious sportsperson will be considered in terms of Govt. of India Guidelines.


**4.0 HOW TO APPLY:**

Applications will be considered both in online as well as off-line mode. The candidate has to apply only in one mode i.e., either on-line or off-line.

Sl.	On-line mode	Off line mode
a.	<div>i) Eligible candidates would be required to apply online through NMDC website <a href="http://www.nmdc.co.in">www.nmdc.co.in</a> (link available on the "Careers" page of the website).</div> <div>ii) The link will be available/ activated from <b>10:00 AM on 11.03.2021 to 11.59 PM on 31.03.2021</b></div>	<div>i) Candidates should send duly filled application in the prescribed format as specified in Annexure-I of notification on <b>or before 15.04.2021</b> to the following address: "Post Box No.1383, Post Office, Humayun Nagar, Hyderabad, Telangana State, Pin- 500028".</div> <div>ii) Candidates are required to super scribe on the envelope i.e., the Employment notification number, name of the post and name of the Complex/Project for which they are applying, while sending the application without which such applications are liable to be rejected.</div>
	iii) In case of any clarifications, typographical errors or omissions, Corrigendum etc. to the notification shall be issued in the above NMDC Website only.	
b	Helpline e-mail <a href="mailto:nmdc@jobapply.in">nmdc@jobapply.in</a> will be available between 10:00 AM and 6:00 PM on all working days to assist technical aspects of online mode only.	
c	Candidates are required to fill all the details in on-line and upload all the relevant documents/ certificates as per the requirement of notification.	Candidates are required to apply as per the proforma (Annexure-I) indicated in the notification and all required documents / certificates are to be enclosed along with application.
d	Candidates are advised to visit careers page of NMDC website i.e. <a href="http://www.nmdc.co.in">www.nmdc.co.in</a> (for detailed notification along with its Annexures for the posts mentioned at clause no. 2.0 above).	
e	Before applying on-line / off-line mode candidates are advised to read the instructions of notification carefully which will be available at NMDC web-site as mentioned at (d) above.	
f	An amount of Rs. 150/- (Rupees one hundred fifty only) is to be paid by all the candidates as application fee which is non-refundable.	
g	Candidates belonging to SC/ST/PwD/Ex-servicemen categories and Departmental Candidates applying for the post through on-line/off-line mode will be exempted from paying Application Fee and proof for the exemption is to be enclosed as stated at clause no. 8.12. In the absence of the above certificate or fee payment details his/her application will be rejected.	
h	The payment can be made by using UPI/credit card/on-line net banking through SBI-Collect using Internet Banking integrated with on-line application. Transaction charges if any will be borne by the candidate. On successful completion of transaction, application form with Unique Transaction number and application number will be generated which is to be printed for record. If the candidate does not receive the application form with Unique Transaction number his/her on-line application will not be considered complete and he/she will have to make payment again. For failed transaction the amount will be automatically refunded to the same account from which payment was originally made, within 10 working days.	<div>The application fee can be paid by SBI challan in the account no. <b>37370674247 of NMDC Limited, Hyderabad</b> and Challan details are to be mentioned in the application and enclose the original receipt of the challan along with application.</div> <div>Transaction Fee if any will be borne by the candidates.</div> <div>The application will be rejected in case, candidate has not paid the application fee and/or not enclosed the original receipt of the challan along with application,</div>
i	Application fee once paid will not be refunded or adjusted against any further notifications in case of cancellation of the notification for which application fee paid.	
j	Candidates are advised to keep the soft copy of the documents i.e. (i) recent passport size photograph (ii) Matriculation /10th certificate (iii) Middle pass certificate (in case of Field Attendant (Trainee) Post (vi) certificate in support of qualification and experience (v) Caste certificate / disability certificate etc. as applicable. (vi) Scanned signature etc.	Candidates are advised to keep copies of required documents i.e. (i) recent passport size photograph (ii) Matriculation/10th certificate (iii) Middle pass certificate (iv) certificate in support of qualification and experience (v) Caste certificate/disability certificate etc. as applicable (vi) application fee receipt.
k	Call letters / admit cards will be send through post / email. NMDC will not be responsible for any loss of email sent, due to invalid/wrong address/ email id provided by the candidate or postal delay/ non receipt of information by post. Only those candidates will be allowed to appear for Written Test /2nd Level Test who will produce valid call letter / admit card.	
l	Candidates are required to mention their date of birth and name as per Matriculation/10th class certificate issued by the recognized Board. For the Post of Field Attendant (Trainee) if the candidate is not having Matriculation/10th class certificate then date of birth as mentioned in Middle pass certificate or Registers of Municipality, Local Authority or Registrar of Birth will be accepted.	
m	After applying online, the candidate is required to download the hard copy of filled in application form and send the same by mentioning the Registration Number appearing on the online application, Employment Notification No., Name of the post, discipline and name of the Complex / Project for which applied on top of the envelope, affixing recent passport size photograph along with copies of all the Certificates and Testimonials (self-attested) in support of his/her application, by Post to "Post Box No.1383, Post Office, Humayun Nagar, Hyderabad, Telangana State, Pin- 500028" so as to reach on or before 15.04.2021. Downloaded applications received after the last date of receipt of application or received without supporting documents shall be summarily rejected.	
<b>5.0 MODE OF SELECTION:</b> The mode of selection consists of (1) Written Test and (2) Physical Ability Test for post at Sl. no. 1. of clause 2.0. The mode of selection for post at Sl. No. 2,3,4 & 5 of clause 2.0 consists of (1) Written Test and (2) Trade Test. The maximum marks for written test will be 100 marks and the second level test (Physical Ability Test/Trade Test) will be of qualifying nature.		

Continued on pg. 7





NMDC Limited

(A Government of India Enterprise)

"Khanij Bhavan", 10-3-311/A, Masab Tank, Hyderabad-500028 CIN: L13100TG1958GOI001674

Sl. No.	Name of the post	First Level Test	Second Level Test
1	Field Attendant (Trainee) (RS-01)	Written Test	Physical Ability Test
2	Maintenance Assistant (Mech) (Trainee) (RS-02)	Written Test	Trade Test
3	Maintenance Assistant (Elect) (Trainee) (RS-02)		
4	Blaster Gr-II (Trainee) (RS-04)		
5	MCO Gr-III (Trainee) (RS-04)		

5.1

Question paper booklet for written test will be in Hindi & English which consists of objective type multiple choice questions. For answering the questions Optical Mark Reader/Optical Mark Recognition (OMR) sheet will be provided or any other mode as decided by NMDC Ltd.

5.2

NMDC reserves the right to cancel / withdraw any question/questions from the written test even at the time of evaluation if required under any circumstances.

5.3 (a)

The Written Test question paper for Field Attendent (Trainee) Post shall consists of the following:

Sl. No.	Subject	Marks
a)	General Knowledge	70 Marks
b)	Numerical and reasoning ability	30 Marks

5.3 (b)

The Written Test question paper for the post of Maintenance Assistant (Mech) (Trainee), Maintenance Assistant (Elect) (Trainee), Blaster Gr-II (Trainee) and MCO Gr-I (Trainee) shall consists of the following:

Part – I		
Sl. No.	Subject	Marks
a)	Subject Knowledge (on specific trade)	30 Marks
Part – II		
b)	General Knowledge	70 Marks
c)	Numerical and reasoning ability	30 Marks

The subject knowledge paper of Written Test will be on specific trade / Job. However, the subject knowledge paper of written test for Motor Mechanic and Diesel Mechanic Trades for the post of Maintenance Assistant (Mech.) (Tr.) will be one for both the Trades.

5.4

The candidates will be called for 2nd level test on the basis of performance in written test by following reservation policy. However, the candidate should secure minimum marks in written test, which is as follows:  
"SC/ST/PWD-40 marks, OBC(NCL)-45 marks and UR/EWS - 50 marks".

5.5

Ratio of candidates to be called for 2<sup>nd</sup> Level Test : The candidates for the post of Field Attendent (Trainee) will be called for 2<sup>nd</sup> level test i.e., Physical Ability Test in the ratio of 1:3, based on marks obtained in the Written Test. The candidates for the posts mentioned at Sl. No. 2, 3, 4 & 5 of clause no. 2.0 will be called for 2nd level test i.e., Trade Test, trade-wise/discipline-wise in the ratio of 1:3 which is on the basis of marks obtained in the written test. In case, two or more candidates in the same trade/discipline secured equal marks in the written test and the ratio of 1:3 is increasing, in such case all those candidates secured equal marks will be called for 2nd level test irrespective of the above ratio. Candidates have to secure minimum qualifying Marks in the written test as per clause 5.4 to be called for 2nd level test.

6.0

Trade Test / 2<sup>nd</sup> Level Test : There will be 2<sup>nd</sup> level test i.e., Trade Test for posts in RS-2 & RS-4 level which is qualifying in nature. There will be a Physical Ability Test for Field Attendant (Trainee) (RS-01) which will also be qualifying in nature. The qualifying marks in Trade Test/ 2nd Level Test (out of a total of 100 marks) will be as under:  
  
(i) 40 percent marks for UR/EWS Candidates  
(ii) 37 percent marks for OBC(NCL) Candidates and  
(iii) 30 percent marks for SC/ST/PWD

6.1

The candidates who have attended for 2<sup>nd</sup> level test and failed to secure above qualifying marks stand disqualified for considering their candidature in final merit list.

6.2

Procedure for 2<sup>nd</sup> Level Test (i.e., Trade Test / Physical Ability Test): The Physical Ability Test for the post of Field Attendent (Trainee) is mandatory and it is only qualifying in nature and its marks will not be included in the Written Test marks for final selection. The Trade Test will be conducted in the respective trade in respect of posts mentioned at Sl. No. 2, 3, 4 & 5 of clause no. 2.0 which is mandatory. The Trade Test is qualifying in nature and its marks will not be included in the Written Test marks for final selection. Final selection is on the basis of Written Test subject to qualifying in 2nd Level Test and further subject to clause no. 6.1 above.

6.3

The merit list of the candidates for 2<sup>nd</sup> Level Test and also for final selection will be prepared Trade/Discipline wise on the basis of performance in the written test.

7.0

VERIFICATION OF DOCUMENTS WITH ORIGINALS :  
The candidates who will be called for 2nd level test (Physical Ability Test/Trade Test) are required to produce original documents/ testimonials, along with self-attested photo copies, in support of Age, Qualification, Experience, Caste etc. for verification of their eligibility as per notification at the time of 2nd level test. In case the candidate(s) do not produce / submit the required documents before attending for 2nd level test, the candidate(s) will not be permitted to attend the 2nd level test (Physical Ability Test/Trade Test). The decision of NMDC Management is final in this regard.

8.0

GENERAL CONDITIONS:

8.1

The date of birth as well as the name of the applicant will invariably be taken from Matriculation/10th class certificate issued by the recognized Board and no other proof of date of birth and name shall be accepted. For the Post at Sl. no.1 of clause no. 2.0 if the candidate is not having Matriculation/10th class certificate then date of birth as mentioned in Middle class certificate or Registers of Municipality, Local Authority or Registrar of Birth will be accepted.

8.2

The cut-off date for reckoning eligibility for educational qualification, experience and maximum age will be the last date for submitting application as mentioned at clause no. 4 (a) & 4(m) i.e. 15.04.2021 of this notification. In case, the last date of receipt of application is extended, the original cutoff date for reckoning eligibility will remain unchanged.

8.3

The prescribed minimum educational qualifications are mandatory and in absence of the same any higher qualification even if possessed by the candidate, does not make any candidate eligible to be called for Written Test / 2nd Level Test.

8.4 NMDC Management reserves the right to alter/ fix the criteria for calling the candidates for written test on the basis of qualification, experience, if any etc. depending upon the number of applications received. After screening the applications, the candidates will be called for written test.

8.5 During recruitment process, if any information provided by the candidate is found incorrect/incomplete or it is not conformity with eligibility criteria as specified in the notification for the above post or if it is found that candidate has concealed / distorted any material information his/her candidature will be cancelled at any stage during the recruitment process or even after selection.

8.6 Mere fulfilling of the minimum criteria will not vest any right in candidates for being called for different stages of recruitment process. Depending upon response and requirement, the management reserves the right to raise/relax/cancel/modify/alter the entire recruitment/selection process, if need so arises, without issuing any further notice or assigning any reason whatsoever. Decision of management to call the candidates for selection shall be final. No interim correspondence will be entertained.

8.7 The selected candidates will be posted in Bailadila Iron Ore Mines, Kirandul and Bailadila Iron Ore Mines, Bachel, Dist. South Bastar Dantewada, Chhattisgarh. However, the Management reserves the right to post / transfer the selected candidates to any of the other Mines/Units/Offices of NMDC Ltd. as per requirements at any stage during service of the candidate and they may be assigned job/functions/assignments as per the business requirement of the Company.

8.8 In case of any typographical errors, omissions, corrigendum, clarifications etc., to the notification shall be issued as stated at Clause no.4.0(a) (iii) above. In such cases, the last date of receipt of applications will also be extended. In general, no modification in number of vacancies, notified specifications / criteria would be made after issue of employment notification.

8.9 While applying for above post, the applicant should ensure that he/she fulfills all the eligibility and other criteria mentioned above as on the cutoff date and that the particulars furnished are correct in all respects.

8.10 Outstation SC/ST/PWD/Ex-servicemen candidates called and attended for Written Test and all the outstation candidates called and attended for 2nd level test will be reimbursed Travelling Allowance of second class Railway / Bus fare on production of Railway / Bus tickets by shortest route as per rules. Proforma of Travelling Allowance is available as Annexure-II in the notification of NMDC website.

8.11 At the time of attending i.e., before Written Test / 2nd Level Test candidates are required to submit duly filled in Travelling Allowance form along with its required travelling tickets in original for its re-imbursement to them as per eligibility. However, the said Travelling Allowance will be paid through e-payment by NMDC in due course. Proforma of Travelling Allowance is available as Annexure-II in the notification of NMDC website.

8.12(A) Candidates belonging to SC/ST/OBC (Non-Creamy Layer)/PWD/Exservicemen/EWS category should enclose a copy of caste /permanent Certificate as applicable in the prescribed proforma specified by Govt. of India. The OBC(NCL) certificate submitted by the candidate should be issued within 06 months from the date of 2nd Level Test and as per the orders contained in Department of Personnel and Training, Ministry of Personnel, Public grievance and Pensions, New Delhi, Office Memorandum No.36012/22/93-Estt (SCT) dated 08.09.93 and should clearly indicate that the candidate does not belong to the persons/sections (Creamy Layer) as mentioned in column-3 of the Schedule of the above referred Office Memorandum dated 8.9.93 and also belong to the community listed as OBC by Government of India as per latest directives issued by Government of India. Only such PWD category candidates would be eligible to get the applicable benefit of reservation/concessions whose relevant disability percentage is 40% and above.

8.12(B) Candidates seeking reservation under EWS will have to submit an Income and Asset Certificate issued by the Competent Authority. The prescribed format and the Competent Authority for the said certificate have been mentioned in DOPT Office Memorandum No.36039/1/2019 dated 31.1.19 (EWS Certificate Format attached as Annexure V).

8.13 If the SC/ ST/OBC(NCL) certificate has been issued in a language other than English/Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi.

8.14 Ex-servicemen are required to produce equivalence certificate of his / her qualification acquired by him issued by the competent authority at the time of 2nd Level Test. In absence of the above, candidates shall not be allowed to appear in the trade 2 Level Test.

8.15 Application form Proforma (Annexure-I), Travelling Allowance claim form (Annexure-II) caste certificates for SC/ST (Annexure-III), OBC (NCL) Certificate (Annexure-IV) & EWS-Certificate (Annexure-V) are available in the notification on the Careers page of NMDC website i.e. only.

8.16 Depending upon the suitability of the candidates for the post as mentioned in this notification, the selected candidates will be offered the post as Trainee with training period of 18 months duration, during which they will be paid a consolidated stipend. On successful completion of training period, they will be offered regular scale of pay.

8.17 On successful completion of training period and placement in regular scale of pay, in addition to basic pay and dearness allowance, the candidates will be eligible for other fringe benefits like medical facilities, leave encashment, incentive bonus, gratuity, provident fund etc. as per rules of the Corporation in force from time to time.

8.18 No interim correspondence will be entertained on any account during recruitment process.

8.19 Candidates should retain their printed copy of application form as they can be asked to produce it for future reference.

8.20 In case of disparity in English & Hindi version of advertisement, English version will prevail.

8.21 No request for change of examination center will be entertained.

8.22 Candidates sponsored by Local Employment Exchange will have to submit application form along with required document in support of age, qualification, caste, experience etc. at the time of Trade test/Physical Ability Test failing which their candidature will not be considered.

8.23 Only Indian Nationals are eligible to apply.

8.24 Court of jurisdiction for any dispute will be at Hyderabad.


8.25 The following activities will be displayed in NMDC website from time to time:

(a) List of eligible candidates for Written Test will be displayed at least 21 days prior to Written Test.

(b) List of candidates along with Written test marks.



Employment Notification No.02/2021 Dated: 03.03.2021



NMDC Limited  
(A Government of India Enterprise)  
‘Khanij Bhavan’, 10-3-311/A, Masab Tank, Hyderabad-500028  
CIN L13100TG1958GOI001674

NMDC Limited, a Navaratna Public Sector Enterprise under the Ministry of Steel, Government of India and a multi locational, multi product and consistently profit making Mining & Mineral Exploration Organization with large turnover. NMDC Ltd is in the process of massive expansion and diversification both in India and abroad. NMDC Ltd is setting up a 3.0 MTPA Integrated Steel Plant at Nagarnar near Jagdalpur, Chhattisgarh State. NMDC Ltd is now inviting online applications from eligible & willing candidates for the following posts to be deployed in its various Projects i.e. BIOM Kirandul Complex, BIOM Bacheli Complex, DIOM Donimalai Complex and DMP, Panna.

Sl. No	Post/Discipline	No. of Posts
1	Junior Officer (Mining) Trainee	28
2	Junior Officer (Mechanical) Trainee	17
3	Junior Officer (Electrical) Trainee	13
4	Junior Officer (Civil) Trainee	5

2.0 Required Qualifications and Experience:

**a. Mining Discipline:** Three years Diploma in Mining Engineering from a recognized University/Institute with Foreman’s Certificate of Competency to open cast metalliferous mine **OR** Degree in Mining Engineering from a recognized University/Institute with 2nd Class Mines Manager Certificate of Competency to open cast metalliferous mine.

Experience: Minimum Five years post qualification experience in the relevant field (in case of Diploma Holders).

**b. Mechanical Discipline:** Three years Diploma in Mechanical Engineering from a recognized University/Institute **OR** Degree in Mechanical Engineering from a recognized University/Institute.

Experience: Minimum Five years post qualification experience in maintenance, repairs & operation of Heavy Earth Moving Equipments like Diesel and Electrical Shovel, Dumpers, Dozers, Drills and Plant Machinery (in case of Diploma Holders)

**c. Electrical Discipline:** Three years Diploma in Electrical Engineering from a recognized University/Institute with Electrical Supervisory Certificate (Mining) of Competency **OR** Degree in Electrical or Electrical & Electronics Engineering from a recognized University/Institute.

Experience: Minimum Five years post qualification experience in carrying out repairs, overhauling and maintenance of HT/LT Systems/Installation, HT/LT Machinery, equipments and gadgets inside/outside plants, building including overhead and underground transmission lines, cables, transformers, circuit breakers, panels, switch boards and their accessories and allied equipments (in case of Diploma Holders.).

**d. Civil Discipline:** Three years Diploma in Civil Engineering from a recognized University/Institute **OR** Degree in Civil Engineering from a recognized University/Institute.

Experience: Minimum Five years post qualification experience in construction like industrial buildings, conveyor gallery structures, multi-storied RCC Buildings, townships including public utilities like water supply, roads, drainage systems etc. Having working knowledge in drafting software will be an added advantage (In case of Diploma Holder).

3.0 I) Maximum Age: 32 YEARS

Upper age limit is relaxable upto 5 years for SC/STs and 3 years for OBCs (Non-Creamy Layer) and as per Govt. Guidelines for PwDs/Ex. Servicemen. For Departmental candidates (NMDC) age relaxation will be given up to 15 years.

**3.0 II) Stipend:** Candidates selected for the Junior Officer (Trainee) posts will be placed initially as a “Trainee”. The period of training, monthly stipend during the training period and regular pay scales after successful completion of training are as below:

Sl No	Post name		Training period	Stipend during training period		Pay scale on completion of training
				First 12 Months	Remaining 06 Months	
1	Junior Officer (Mechanical/Electrical/Mining/Civil) Trainees	Degree Holders	12 Months	Rs.37,000/-	-----	Rs. 37000-130000
		Diploma Holders	18 Months	Rs.37,000/-	Rs.38,000/-	

4.0 Number of Posts and Reservation

Sl. No	Cadre	No. of Posts	SC	ST	OBC (NCL)	EWS	UR	Identified type of disabilities for PWBD
1.	Mining	28	4	2	7	2	13	-----
2.	Mechanical	17	2	1	5	2	7	1.Deaf and hard of hearing 2.Locomotor Disability (*OA, OL) including leprosy cured, dwarfism and acid attack victims 3.Combination of 1 & 2
3.	Electrical	13	2	1	3	1	6	
4.	Civil	5	1	0	2	1	1	
Total:		63	9	4	17	6	27	

\* OA- One Arm, OL- One Leg  
\* Three posts are reserved for Persons with Benchmark Disability (PWBD) in Electrical, Mechanical & Civil Disciplines on horizontal basis.

**5.0 HOW TO APPLY:** Applications will be considered in on-line mode. The candidate has to apply through on-line.

A. Eligible candidates would be required to apply online through NMDC website [www.nmdc.co.in](http://www.nmdc.co.in) (link available on the “Careers” page of the website). The site will be available/activated from 10:00AM on 03.03.2021 to 11:59 PM on 23.03.2021

B. Helpline number 9674524077 will be available between 10 AM and 6 PM on all working days to assist Technical aspect of online mode.

C. Candidates are required to fill all the details in on-line and upload all the relevant documents/ certificates as per the requirement of notification.

D. For detailed notification along with its Annexures for the above posts the candidates are advised to visit careers page of NMDC website i.e. [www.nmdc.co.in](http://www.nmdc.co.in).

In case of any clarifications, typographical errors or omissions, Corrigendum etc. to the notification shall be issued in the above NMDC Website only.

E. Before applying on-line mode candidates are advised to read the instructions of notification carefully which will be available at NMDC website as mentioned at 5.0 (d) above.

F. An amount of Rs. 250/- (Rupees two hundred and fifty only) is to be paid by all the candidates as application fee which is non-refundable.

G. Candidates belonging to SC/ST/PwD/Ex-servicemen categories and Departmental Candidates of NMDC Ltd. applying for the post will be exempted from paying Application Fee. Proof for fee exemption is to be enclosed as stated at point no. 9.12 (A). In the absence of above certificate or fee payment details his/her application will be rejected.

H. The payment can be made by using UPI /credit card/on-line net banking through SBI-Collect using Internet Banking integrated with on-line application. Transaction charges if any will be borne by the candidate. On successful completion of transaction, application form with Unique Transaction number and application number will be generated which is to be printed for record. If the candidate does not receive the application form with Unique Transaction number his/her on-line application will not be considered complete and he/she will have to make payment again. Failed transaction will be automatically refunded to the same account from which payment was originally made, within 10 working days.

I. Application fee once paid will not be refunded OR adjusted against any further notifications, also in case of cancellation of the notification for which application fee paid.

J. Candidates are advised to keep the soft copy of the documents i.e. (i) recent passport size photograph (ii) Matriculation /10th certificate (iii) Certificates in support of Qualification & Experience (iv)Caste/Category Certificate, SC/ST/OBC (NCL)/EWS/Disability Certificate etc. as applicable (v) Scanned signature etc.

K. After applying “online”, the candidate is required to download the hard copy of filled in application form and send the same by mentioning the Registration Number appearing on the online application, Employment Notification No., Name of the post & discipline on top of the envelope, affixing recent passport size photograph along with copies of all the Certificates and Testimonials (self attested) in support of his/her application, by Post to “Post Box No.1352, Post Office, Humayun Nagar, Hyderabad, Telangana State, Pin- 500028” so as to reach on or before 07.4.2021. Downloaded applications received after the last date of receipt of application or received without supporting documents shall be summarily rejected.

L. Call letters/admit cards will be send through post/email. Call letters/admit cards can also be generated from Careers page of NMDC website. NMDC will not be responsible for any loss of email sent due to invalid/wrong email id provided by the candidate or postal delay/ non receipt of information by post. Only those candidates will be allowed to appear for Online Test(CBT)/Supervisory Skill Test who will produce valid call letter/admit card.

M. Candidates are required to mention their date of birth and name as per Matriculation/10th class certificate issued by the recognized Board.

N. Candidates are required to keep the printout of the Registration form which will be generated by the system after successful registration.

6.0 Mode of Selection:

6.1 The mode of selection for the above posts will consist of the following:

Stage	Mode of selection	Max Marks
I	Online Test(Computer Based Test)	100
II	Supervisory Skill Test	Qualifying in nature
Total Marks		100 marks

6.2 Eligible candidates will be required to appear for Online Test(CBT) consisting of Multiple Choice Questions in any of the centres as decided by the Management.

6.3 Languages for Online Test(CBT) will be in Hindi & English which will consist of objective type multiple questions.

6.4 The candidates will be called for Supervisory Skill Test on the basis of performance in the Online Test(CBT) by following reservation policy. However, the candidate should secure minimum marks in Online Test(CBT), which is as follows: “SC/ST/PwD-40 marks, OBC (NCL)-45 marks and UR & EWS - 50 marks”.

**6.5 Supervisory Skill Test:** There will be Supervisory Skill Test which is qualifying in nature. The qualifying marks in Supervisory Skill Test (out of a total of 100 marks) will be as under:

- (i) 40% marks for UR/EWS Candidates
- (ii) 37% for OBC (NCL) Candidates and
- (iii) 30% marks for SC/ST/PWD

**7.0 Ratio of candidates to be called for (Supervisory Skill Test):** The candidates will be called for Supervisory Skill Test in the ratio of 1:3 which is on the basis of marks obtained in the Online Test(CBT), discipline wise/category wise. In case, two or more candidates in the same discipline/category has secured equal marks in the Online Test(CBT) and the ratio of 1:3 is increasing, in such case all those candidates secured equal marks will be called for Supervisory Skill Test irrespective of the above ratio.

**7.1** The candidates who have attended for Supervisory Skill Test and failed to secure above qualifying marks stand disqualified for considering their candidature in final merit list.

**7.2 Procedure for Supervisory Skill Test:** The Supervisory Skill Test will be conducted in the respective discipline which is mandatory. The Supervisory Skill Test is qualifying in nature and its marks will not be included in the Online Test(CBT) marks. Final selection is on the basis of Online Test(CBT) subject to qualifying in Supervisory Skill Test and further subject to clause no. 7.1 above.

**7.3** The merit list of the candidates for Supervisory Skill Test and also for final selection will be prepared discipline -wise on the basis of performance in the Online Test(CBT).

**7.4** NMDC reserves the right to cancel/withdraw any question/questions from the Online Test(CBT) if required under any circumstances.

8.0 Verification of Documents with originals:-

The candidates who will be called for Supervisory Skill Test are required to produce original documents/ testimonials, along with self attested photo copies, in support of Age, Qualification, Experience, Caste, etc. for verification of their eligibility as per notification at the time of Supervisory Skill Test. In case the candidate (s) do not produce / submit the required documents before attending for Supervisory Skill Test, the candidate(s) will not be permitted to attend the Supervisory Skill Test. The decision of NMDC Management is final in this regard.


9.0 GENERAL CONDITIONS:

9.1 The date of birth as well as the name of the applicant will invariably be taken from Matriculation/10th class certificate issued by the recognized Board and no other proof of date of birth and name shall be accepted.

9.2 The cut-off date for reckoning eligibility for educational qualification, age and experience will be the last date for submitting on-line application as mentioned at



Employment Notification No.02/2021 Dated: 03.03.2021



NMDC Limited  
(A Government of India Enterprise)  
‘Khanij Bhavan’, 10-3-311/A, Masab Tank, Hyderabad-500028  
CIN L13100TG1958GOI001674

point no. 5(a) of this notification. In case, the last date of submitting of application is extended, the original cutoff date for reckoning eligibility will remain unchanged.

9.3 The prescribed minimum educational qualifications are mandatory and in absence of the same any higher qualification even if possessed by the candidate does not make any candidate eligible to be called for Online Test(CBT)/Supervisory Skill Test.

9.4 NMDC Management reserves the right to alter/ fix the criteria for calling the candidates for Online Test(CBT)/Supervisory Skill Test on the basis of qualification, experience, if any etc. depending upon the number of applications received. After screening the applications, the candidates will be called for Online Test (CBT).

9.5 During recruitment process, if any information provided by the candidate is found incorrect/incomplete or it is not conformity with eligibility criteria as specified in the notification for the above post or if it is found that candidate has concealed / distorted any material information his/her candidature will be cancelled at any stage during the recruitment process or even after selection.

9.6 Mere fulfilling of the minimum criteria will not vest any right in candidates for being called for different stages of recruitment process. Depending upon response and requirement, the management reserves the right to raise/relax/cancel/modify/alter the entire recruitment/selection process, if need so arises, without issuing any further notice or assigning any reason whatsoever. Decision of management to call the candidates for selection shall be final. No interim correspondence will be entertained.

9.7 The candidates selected for the post of Junior Officer (Trainee) will be posted initially at the Projects. However, they will be posted in any of the Mines/Units/offices of NMDC Ltd as per requirements at any stage during service of the candidate in NMDC Ltd and they may be assigned job/functions/assignments as per the business requirement of the Company.

9.8 In case of any typographical errors or omissions, clarification, corrigendum to the notification shall be issued in NMDC website only. In such cases, the last date of receipt of applications will also be extended. In general, no modification in number of vacancies, notified specifications / criteria would be made after issue of employment notification.

9.9 While applying for above post, the applicant should ensure that he/she fulfills all the eligibility and other criteria mentioned above as on the cutoff date and that the particulars furnished are correct in all respects.

9.10 Outstation SC/ST/PwD/Ex-servicemen candidates called and attended for Online Test(CBT) and all the Outstation candidates called and attended Supervisory Skill Test will be reimbursed Travelling Allowance of second A/C Two Tier Rail / Bus fare on production of Railway /Bus tickets by shortest route as per rules. Proforma of Travelling Allowance is available as Annexure –I in the notification of NMDC web site.

9.11 At the time of attending before Online Test(CBT)/Supervisory Skill Test candidates are required to submit duly filled in Travelling Allowance form along with its required travelling tickets in original for its re-imbursement to the candidates as per eligibility. However, the said Travelling Allowance will be paid through e-payment by NMDC in due course.

9.12(A) Candidates belonging to SC/ST/OBC (Non Creamy Layer)/EWS/PwD/Ex-servicemen category should enclose a copy of caste /permanent Certificate as applicable in the prescribed proforma specified by Govt. of India. The OBC certificate submitted by the candidate should be issued within 06 months from the date of Supervisory Skill Test and as per the orders contained in Department of Personnel and Training, Ministry of Personnel, Public grievance and Pensions, New Delhi, Office Memorandum No.36012/22/93-Estt(SCT) dated 08.09.93 and should clearly indicating that the candidate does not belong to the persons/sections (Creamy Layer) as mentioned in column-3 of the Schedule of the above referred Office Memorandum dated 8.9.93 and also belong to the community listed as OBC by Government of India as per latest directives issued by Government of India.

9.12(B) Candidates seeking reservation under EWS will have to submit, an Income and Asset Certificate issued by the Competent Authority. The prescribed format and the competent authority for the said certificate have been mentioned in DOPT Office Memorandum No.36039/1/2019 dated 31.1.19 (EWS Certificate Format attached as Annexure-IV)).

9.12(C) Category (SC/ST/OBC-NCL/EWS/PwD) once filled in the online application form will not be changed and no benefit of other category will be admissible later on.

9.13 If the SC/ ST/ OBC/EWS/PWD certificate has been issued in a language other than English/Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi.

9.14 Ex-servicemen are required to produce equivalence certificate of his/her qualification acquired by him issued by the competent authority at the time of Supervisory Skill Test. In absence of the above, candidates shall not be allowed to appear in the Supervisory Skill Test.

9.15 The prescribed Travelling Allowance claim form (Annexure-I), caste certificates for SC/ST (Annexure-II), OBC(NCL) Certificate (Annexure-III) & EWS certificate (Annexure-IV) are available in the notification on the Careers page of NMDC website i.e. [www.nmdc.co.in](http://www.nmdc.co.in) only.

9.16 Information regarding Online Test(CBT) will be provided in the Admit Card/ Call Letter which will be obtained at Careers Page of NMDC website and candidates will be intimated for the same through their email etc. No other communication will be sent to the candidates for Online Test(CBT)/Supervisory Skill Test.

9.17 Merely applying through online mode will not entitle a candidate to have claim with regard to his/her application. They must submit the hard copy of the downloaded/filled in application form along with supporting documents for age, qualification, experience etc., (self attested) as claimed by them in their application, failing which his/her candidature will be summarily rejected.

9.18 The term departmental candidates means only those candidates who are currently working with NMDC as permanent employees.


9.19 Depending upon the suitability of the candidates the selected candidate will be offered for the post of Junior Officer (Trainee) and they will be paid stipend as mentioned in the notification. After successful completion of training, they will be placed at regular scale of pay.

9.20 Apart from Pay and Allowances, other benefits viz. PRP, HRA, CPF, Gratuity, Medical facilities, Group Insurance etc., as per rules will also be admissible.

9.21 No interim correspondence will be entertained on any account during recruitment process. **Canvassing in any form will be treated as disqualification.**

- 9.22 Only such PwD category candidates would be eligible to get the applicable benefit of reservation/concessions whose relevant disability percentage is 40% and above.
- 9.23 Candidates should retain their printed copy of application form as they can be asked to produce it for future reference.
- 9.24 In case of disparity in English & Hindi version of advertisement, English version will prevail.
- 9.25 Wherever CGPA/letter grade in a degree is awarded; equivalent percentage of marks should be indicated in the online application form as per the norms adopted by the University/Institute. The candidate will have to produce a copy of these norms with respect to his/her University/Institute at the time of Interview. Where no norms have been specified, the CGPA/Grade will be presumed to have been provided on a 10 point scale.
- 9.26 No request for change of examination center will be entertained.
- 9.27 Only Indian Nationals are eligible to apply.
- 9.28 Court of jurisdiction for any dispute will be at Hyderabad.
- 9.29 The following activities will be displayed in NMDC website from time to time:
- (a) List of eligible candidates for Online Test(CBT) will be displayed at least 21 days prior to Online Test(CBT).
  - (b) List of candidates along with Online Test(CBT) marks.
  - (c) List of candidates eligible for Supervisory Skill Test.
  - (d) List of candidates along with Supervisory Skill test marks.
  - (e) List of provisionally selected candidates
- 9.30 Candidates are also required to super scribe the Employment Notification No., Name of the post, discipline and Registration No. generated while applying Online on the envelope before sending the hardcopies of the application along with copies of all the Certificates and Testimonials (self attested) in support of his/her application etc. to “Post Box No 1352, Post Office, Humayun Nagar, Hyderabad, Telangana State, Pin- 500028” so as to reach on or before 07.04.2021.

GM (Personnel)



हिन्दुस्तान कॉपर लिमिटेड  
HINDUSTAN COPPER LIMITED  
CIN: L27201WB1967GOI028825  
(A MINIRATNA CAT-1 COMPANY UNDER MINISTRY OF MINES)  
मलान्जखण्ड ताम्र परियोजना  
MALANJKHAND COPPER PROJECT  
AN ISO 9001:2015 UNIT OF HCL  
P.O Malanjkhanda, Dist. Balaghat (MP)-481 116  
Phone: 07637-257031, Fax: 07637-257032/257038  
E-mail: [hcl\\_mcp@hindustancopper.com](mailto:hcl_mcp@hindustancopper.com)

**Recruitment in Non-executive cadre at Malanjkhanda Copper Project**

Hindustan Copper Limited (HCL) is a vertically integrated, multi-Unit, Schedule-A Miniratna Central Public Sector Enterprise in the field of Copper production with gross turnover of Rs. 803.17Crores in 2019-20. Its activities include mining, beneficiation, smelting, refining and production of finished Copper products at Units located in picturesque surroundings in the states of Jharkhand, Madhya Pradesh, Rajasthan, Maharashtra and Gujarat with the Corporate Office at Kolkata. Most of the Units have well-developed Townships with modern facilities. The Company is on a fast track of growth and expansion. Its approach is ‘People Centric’ and provides for elaborate HR processes including well-defined policies to cater to employees’ growth and aspirations. Malanjkhanda Copper Project (MCP), one of the units of Hindustan Copper Ltd, located in Balaghat District of Madhya Pradesh involved in mining and beneficiation. The Company is on a fast track of growth and aspirations. The development of underground mines of Malanjkhanda Copper Project is in full swing, for which we intend to recruit experienced manpower who have the requisite experience in the field of underground mining. Applications are invited in the prescribed format (appended herewith) from eligible Candidates for following posts:


1. Qualifications, Experience, Age Limit, Scale of pay etc:

Name of post/Grade	No. of posts	Educational Qualification	Experience	Statutory certifications	Maximum Age Limit	Scale of pay	Personal Qualities
Assistant Foreman (Mining) (T-10)	11 (UR-7, OBC-2, SC-1, EWS-1)	Diploma in Mining Engineering	3 years experience in large underground metalliferous mines	Valid Mines Foreman Certificate of Competency for metalliferous mines (unrestricted) and Valid First Aid certificate	35 years	Rs. 18480-3%-45400/-	Planning and co-ordinating abilities, initiative, leadership and good control over essentials.
		Matric	6 years experience in large underground metalliferous mines out of which atleast one year supervisory capacity.				
Mining Mate Grade-I (T-08)	15 (UR-8, OBC-3, SC-2, ST-1, EWS-1)	Diploma in Mining Engineering	3 years experience in large underground metalliferous mines	Valid Mining Mate Certificate of Competency for metalliferous mines (unrestricted) and Valid First Aid certificate		Rs. 18280-3%-38670/-	Good leadership & control over labour, good physique & capacity for sustained work essential.
		Matric	5 years experience in large underground metalliferous mines				

Note: The required years of experience shall be reckoned from the date of attaining Mining Mate/Mine Foreman certificate of competency.

2. Date of Reckoning
- The date of reckoning for computation of eligibility criteria towards age, qualification, experience etc. shall be 01.03.2021.
3. Age : Maximum 35 years as on 01.03.2021.
- (i) The maximum age limit is 35 years as on 01.03.2021 for General Candidates.
  - (ii) The maximum age limit is relaxable by 5 years for SC/ST candidate & 3 years for OBC (Non-creamy layer) candidates.
4. Reservation:
- (i) Reservation of posts for SC/ST/OBC (Non-Creamy Layer)/Ex-Serviceman/ Economically Weaker Section (EWS) candidates shall be as per the Govt. of India Directives.
  - (ii) As the post of Assistant Foreman (Mining) and Mining Mate Grade-I are specifically for underground mines, therefore, no post is identified for Persons with Disabilities (PwD) for employment in the category.
  - (iii) Candidates belonging to SC/ST are required to submit self-attested copies of their valid Caste/Tribe certificate in the prescribed format issued by the Government Authorities.
  - (iv) The OBC (Non-Creamy Layer) candidate shall have to submit the requisite certificate in the prescribed format issued by the Government Authorities.
  - (v) Candidates seeking reservation under EWS will have to submit an Income & Asset certificate issued by the Government Authorities. The prescribed format and the Competent Authority have been mentioned in DoPT office memorandum no.: 36039/1/2019.





हिन्दुस्तान कॉपर लिमिटेड  
HINDUSTAN COPPER LIMITED  
CIN: L27201WB1967GOI028825  
(A MINIRATNA CAT-1 COMPANY UNDER MINISTRY OF MINES)  
मलान्जखण्ड ताम्र परियोजना  
MALANJKHAND COPPER PROJECT  
AN ISO 9001:2015 UNIT OF HCL  
P.O. Malanjkhanda, Dist. Balaghat (MP)-481 116  
Phone: 07637-257031, Fax: 07637-257032/257038  
E-mail: hcl\_mcp@hindustancopper.com

Advertisement No.: HCL/MCP/HR/Recruitment/2021/01  
Date: 05/03/2021

5. Mode of Selection

- (i) Mode of selection shall be through written test followed by Trade Test. Written Test shall be held in the form of multiple choice questions. Successful candidates in written test shall further go for Trade Test.
- (ii) The candidates, who secure minimum pass marks of 35% for SC/ST candidates and 40% for others in written test, shall be called for trade test in the ratio of 1:3 of the vacancies.
- (iii) The weightage of the written test and trade test will be 80% and 20% respectively. Final merit list will be made based on aggregate of written test and trade test marks.
- (iv) The Trade Test shall be conducted on the same day for the successful candidates in written test.

6. Centre for written Test

The likely date of written test and venue will be communicated through company's website. Candidates are advised to visit company's website [www.hindustancopper.com](http://www.hindustancopper.com) from time to time for any changes/update.

7. Issue of Admit Card

Admit card for written test shall be sent through email only. Hence candidates are advised to ensure that they provide correct active email id in the application form. All correspondence with the candidate shall be done through e-mail / announcement on the Company's website only. Candidates are therefore advised to visit regularly on our website for latest updates. The Company shall not be responsible for any loss of email sent due to invalid/ wrong email ID provided by the candidate.

8. Application Fee

Candidates belonging to General, OBC& EWS category are required to pay non-refundable application fee of Rs. 500/- (Rupees five hundred) by means of Demand Draft drawn in favour of HINDUSTAN COPPER LIMITED payable at Malanjkhanda. However, application fee for SC/ST & Ex-servicemen category is not applicable.

9. Last date of receiving duly filled in applications

The last date of receipt of application is on or before 05.04.2021 upto 05:00 PM. The candidates shall be required to submit their application as per the prescribed application format through ORDINARY POST / SPEED POST / COURIER / REGISTERED POST. No other means/mode of application shall be accepted. The company shall not be responsible for any postal delay or loss of application during transit.

10. Internal Candidates

- (i) The existing serving employees of Hindustan Copper Limited who are fulfilling the requisite eligibility criteria and desirous of applying against the advertised posts shall also have to submit their application through proper channel.
- (ii) No application fee shall be charged from the employees of the company.
- (iii) The prescribed age limits will not apply in such cases.
- (iv) Company employees appearing for Written/Trade test shall be treated as on tour/ duty and their travelling allowance/attendance as the case may be, will be regulated as per rules of the company.

11. How to apply

- (i) Neatly printed application in prescribed format on A4 size paper only to be used.
- (ii) Self-attested photocopies of the following documents should be attached with the application.
  - (a) Matriculation / Secondary Certificate as proof of Date of Birth.
  - (b) Marks Sheet OR Certificate of : Matriculation / 10th / Secondary / Diploma in Mining, as applicable, in support of qualification.
  - (c) Mine Foreman/Mining Mate Certificate of competency (unrestricted) issued by DGMS for metalliferous mines.
  - (d) Valid First Aid Certificate issued by the Competent Authority.
  - (e) Experience certificate as applicable.
  - (f) Caste Certificate in the prescribed format issued by the Government Authorities, if applicable.
- (iii) One recent passport size color photograph duly signed by the candidate should be pasted at the specified place in the application form. Two additional copies of color passport size recent photograph should be attached with the application form. Candidates are advised to keep few more copies of the same photograph with them, which shall be required at the time of written test and at later stage.
- (iv) Duly filled-in application, complete in all respect, along with all required documents should reach to the following address by superscribing the envelope with "NAME OF THE POST APPLIED" through Ordinary Post/Speed Post / Courier/ Registered Post on or before 05.04.2021 upto 05:00 PM.

AGM (Administration)-HR  
Hindustan Copper Limited  
Malanjkhanda Copper Project  
Tehsil: Birsia  
P.O- Malanjkhanda  
District-Balaghat  
Madhya Pradesh-481116

(v) HCL/MCP shall not be liable for any delay or loss in postal transit for any reasons whatsoever.

12. Emoluments

- (i) Candidates selected as Assistant Foreman (Mining) will be placed in the pay scale of

Rs.18,480 – 3% - 45,400/- (T-10 grade) and those selected as Mining Mate Grade-I will be placed in the pay scale of Rs. 18, 280-3%-38670/- (T-08 grade).

- (ii) Besides Basic Pay, Dearness Allowance (IDA pattern), Allowances, Company accommodation (subject to availability), LTC, Medical facilities, Reimbursement of conveyance expenses, Contributory Provident Fund, Gratuity, etc. will be admissible

as per Company rules in force from time to time

13. Probation

Candidates selected as Assistant Foreman (Mining) and Mining Mate Grade-I will be on probation for a period of Six months. On successful completion of probation period, they will be confirmed to the post.

14. General Conditions

- (i) Only Indian Nationals are eligible to apply.
- (ii) The candidate should ensure that he/she fulfills the eligibility criteria and other norms mentioned in this advertisement.
- (iii) Candidates are advised to send their applications well in advance without waiting for the closing date.
- (iv) All qualifications should be recognized by State Govt. / Board / Govt. of India / appropriate statutory authority.
- (v) Request for change of mailing address, category, discipline as declared in the application form will not be entertained.
- (vi) Candidates are advised to keep their E-mail ID (mentioned in the application form) active for atleast one year. No change in the E-mail ID will be allowed once declared. All correspondence with candidates shall be done through E-mail only.
- (vii) Mere submission of application form or admission into Written Test, etc. does not imply that the Company (MCP) has been satisfied about the candidate's eligibility. Candidature is liable to be rejected at any stage of recruitment process or after recruitment or on joining if any information provided by the candidate is false or is not found to be in conformity with eligibility criteria mentioned in the advertisement.
- (viii) Candidates should note that the details provided by them in their application are taken on their face value and the onus of providing the correctness and authenticity of the same as and when required lies with the applicant.
- (ix) The OBC candidates who belong to "CREAMY LAYER" are not entitled for OBC concession and such candidates have to indicate their category as "General".
- (x) If the SC/ST/OBC certificate has been issued in a language other than English / Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi.
- (xi) No TA will be paid to any candidate for appearing in the written examination except internal candidates.
- (xii) Candidates employed with Government Departments / PSUs / Autonomous Bodies have to produce No Objection Certificate (NOC) at the time of Trade Test. If the candidate fails to provide the NOC at the time of Trade Test, he / she will not be allowed to appear for the further selection process.
- (xiii) HCL/MCP reserves the right to cancel / restrict / modify / alter the recruitment process, if need so arises, without issuing any further notice or assigning any reasons thereof.
- (xiv) HCL/MCP reserves the right to change the number of vacancies and/ or restrict, if required, without issuing any further notice or assigning any reason thereof.
- (xv) Any canvassing directly or indirectly by the applicant shall disqualify his/her candidature.
- (xvi) Any modifications / amendments in the advertisement will be given in HCL's website [www.hindustancopper.com](http://www.hindustancopper.com). Candidates are advised to visit HCL's website regularly for updates in this regard.
- (xvii) Legal jurisdiction will be at Balaghat in case of any cause / dispute arising out of this recruitment.

Sd/-  
AGM (Administration)-HR



**GENERAL INSURANCE CORPORATION OF INDIA**  
(A Government of India Company)

RECRUITMENT OF SCALE I OFFICERS

GIC Re, the 'National Reinsurer of India' is a 11th largest Reinsurance Company in the world with the network in India and abroad, is looking for **Graduates / Post Graduates in the disciplines mentioned below to fill-in the positions of 44 Officers** in the cadre of Assistant Manager (Scale-I) to be posted in Head Office, Mumbai and will be liable to be posted anywhere in India as well as abroad as per the requirement of the Corporation. GIC Re being B2B Company having its Head Office in Mumbai and liaison offices at Delhi, Chennai and GIFT CITY, Gandhi Nagar. **Candidates desirous of making a career in Mumbai may only apply.** To know more about GIC Re, go through the details on the website [www.gicofindia.in](http://www.gicofindia.in) Applications are invited from Indian Citizens for recruitment of 44 Officers in the cadre of Assistant Manager (Scale I) from the open market.

PLEASE NOTE THE IMPORTANT DATES:

On line Registration commences from	11.03.2021
Last Date for Online Registration	29.03.2021
Payment of Application fees	From 11.03.2021 to 29.03.2021
Tentative Date of online Examination	9th MAY 2021 (Afternoon Shift)
Downloading of call letters for examination commences from	Around 10 days prior to the date of examination
Online Pre-recruitment training for SC/ST/OBC/PWD candidates	26.04.2021 TO 29.04.2021

Candidates should apply through On-Line mode only. No other means/mode of application will be accepted

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